



Request for Proposals

**Confederated Tribes of the Umatilla Indian Reservation (CTUIR)
Department of Natural Resources
WILDLIFE PROGRAM**

Date: October 30, 2025

Project Title/Number: Weed Treatment at Tátwin (formerly known as Rainwater) Wildlife Area - 486-025/RFP01

Delivery Date/Time: Project is scheduled to begin on approximately **April 15, 2026**, and be completed by **June 30, 2026**

To: Prospective Contractor

Subject: Seeking proposals for weed treatment at Tátwin Wildlife Area

Please submit proposals on the enclosed Proposal Sheet with appropriate signature and date, and send them to the following email addresses by **December 15, 2025 at 3:00 pm local time**:

raeanootman@ctuir.org (please CC geraldmiddel@ctuir.org)

All proposals should be labeled in the email subject line with "Proposals for Weed Treatment at Tátwin Wildlife Area." A contractor will be selected by **January 15, 2026**.

By submission of a proposal the contractor agrees if the proposal is selected, to enter into a contract with the Confederated Tribes of the Umatilla Indian Reservation, Department of Natural Resources and to complete all work as specified in the RFP for the proposed costs and within the contract time frame indicated in this RFP.

The proposal must be arrived at independently, and be prepared in accordance with the enclosed instructions. To assist in developing a proposal, all contractors are encouraged to participate in a site tour. To arrange a tour, please contact Tátwin project leader Jerry Middel [geraldmiddel@ctuir.org, (541) 969-9925 (cell)].

Unless otherwise specified in the RFP, the contract will be awarded to the highest scoring responsive, responsible bidder with fair consideration given to Indian-owned, other minority, woman or disabled-based enterprises (see ***Evaluation Criteria*** section).

Contractors should be advised that, prior to award of any contract, the CTUIR Department of Natural Resources -- Wildlife Program reserves the right to conduct a pre-award survey for the purpose of determining the contractor's responsibility and capacity to perform the contract. This survey may include review of prior subcontracting agreements, financial capacity, and quality of work performed on other contracts.

All proposals must be signed and dated; if a joint venture is submitting the proposal, each partner must sign the proposal. All proposals must include RFP # **486-025/RFP01**

In order to ensure maximum fairness to all contractors, any and all pertinent questions regarding the attached RFP must be submitted by email in writing by 4:00 p.m. prevailing local time on **December 15, 2025** and directed to:

CTUIR, DNR Wildlife Program
46411 Timine Way
Pendleton OR 97801
Attn: Jerry Middel
Email: geraldmiddel@ctuir.org
(541) 969-9925 (cell)

Sincerely,

RaeAnn Oatman
Administrative Manager
DNR Environmental Planning/Rights Protection, Range, Ag & Forestry, Water Resources and
Wildlife Programs

pc: Jerry Middel, Project Leader

Attachments:

- Project Description
- Scope of Work
- Proposal Submission Guidelines, Evaluation Criteria, and Example Budget Table
- Tátwin Wildlife Area Survey/Treatment Area Map
- Weed Treatment Record
- Inventory and Treatment GPS Guide

PROJECT DESCRIPTION AND LOCATION

The Confederated Tribes of the Umatilla Indian Reservation (CTUIR), Department of Natural Resources Wildlife Program is requesting proposals for noxious weed control on the Tátwin Wildlife Area in Columbia County, Washington. The legal description of the property is: Township 7 North, Range 39 East, all or portions of Sections 4, 5, 6, 7, 8, and 9; Township 8 North, Range 39 East, all or portions of Sections 5, 7, 8, 9, 17, 18, 19, 20, 21, 27, 28, 29, 30, 31, 32, 33, and 34; and Township 9 North, Range 39 East, all or portions of Sections 32 and 33.

The CTUIR seeks professional and ecologically sensitive weed control efforts in accessible portions of the Tátwin Wildlife Area, particularly along roads, where weeds are readily spread. Given a limited project budget we are aiming to contract high quality services to control weeds on as much of the targeted area as possible.

Herbicide selection and application rate and the timing of applications should be tailored to the targeted weed species and to plant phenology.

The scope of work consists of weed surveys and application of herbicide on sites that are primarily associated with existing roads and ridge tops that are the highest priority treatment areas for weed control -- the attached maps identify these areas. As weed infestations are discovered, the contractor will record any new weed infestations that are not already included in the CTUIR weeds database, and will report the locations of these infestations to CTUIR. The contractor will use a recreational grade GPS (or better) to record weed locations as well as areas surveyed for weeds.

Project priorities and timelines are described below:

1. Initial herbicide application begins: approximately May 1, 2026.
2. Final herbicide application: June 30, 2026.
3. Project priorities are roadsides and ridges within the Tátwin property, and any accessible infestations of the highest priority weed species: rush skeletonweed, knapweeds, yellow starthistle, leafy spurge, and sulphur cinquefoil.
4. GPS records of spray locations in UTM NAD 83 Zone 11 North.

SCOPE OF WORK

Planned weed treatment activities are summarized in Table 1 and shown on the attached map. Note that CTUIR will provide aminopyralid (Milestone) at no cost; other chemicals will be provided by the contractor. Tasks 1-4 constitute the statement of work.

To assist with the development of a project proposal and budget, we estimate that the total length of highest priority roads and ridgetops is 42.3 miles (Table 1). Assuming a swath of 30 feet is surveyed along these linear features, the survey area is equivalent to 205 acres. The area requiring treatment within the survey area is substantially less, due in part to more than a decade of weed control at Tátwin.

Table 1. Highest Priority Roads and Ridgetops Targeted for Weed Control on Tátwin Wildlife Area.

Location	Length
Roads accessible via truck	13.4 miles
Roads/ridgetops accessible via ATV	25.0 miles
Ridgetops only accessible by walking	3.9 miles
Total length of roads and ridgetops the comprise the highest priority treatment area	42.3 miles

Task 1. Conduct Field Review to Identify Noxious Weeds and Determine Treatment Methods.

Within budget limits, contractor shall survey roads and ridges shown in **Map 1** on Tátwin Wildlife Area in order to locate new weed infestations. Contractor shall locate problem weeds and select the most effective application methods and rates. Weeds targeted include but are not limited to Priority 1: leafy spurge, toadflax, diffuse and spotted knapweed, and rush skeletonweed, and Priority 2: sulfur cinquefoil, Himalayan and evergreen blackberry, St. Johnswort, yellow starthistle, bull thistle, and Canada thistle. This field review may be completed independently or in conjunction with **Task 2**. Any new infestations of Priority 1 species will be recorded electronically with a GPS data recorder (UTM NAD 83 Zone 11) and reported to CTUIR. Significant (>20'x20') or isolated infestations of Priority 2 species should also be GPS'ed and reported to CTUIR.

In the course of performing surveys, the contractor may discover infestations located outside of the core priority area. If the project budget and contractor availability permit, CTUIR encourages mapping and treatment of these infestations.

Task 2. Conduct Spring Treatment of Noxious Weeds.

Treatment sites will require at least one, but no more than two herbicide applications between May 1, 2025 and June 30, 2025. The timing of herbicide applications should be determined based on weed species and stage of development. Note that CTUIR strongly prefers spot herbicide applications where practical in order to minimize harm to native plants. Contractor shall utilize handgun spraying, backpack spraying and wiper applications to treat annual, biennial, and perennial weed species in project areas. Herbicide/adjuvant selections and riparian buffers will follow BPA Habitat Improvement Program Biological Opinion Requirements:

[https://www.google.com/url?sa=t&rct=j&q=&esrc=s&source=web&cd=&cad=rja&uact=8&ved=2ahUKEwio0t20sPH2AhXjoFsKHUpLBAsQFnoECAwQAQ&url=https%3A%2F%2Fwww.bpa.gov%2Fefw%2FAnalysis%2FNEPADDocuments%2Fesa%2F2021\(HIP4\)Handbook.pdf&usg=AOvVaw0obh0xK3_9zOXCuinPQwrr](https://www.google.com/url?sa=t&rct=j&q=&esrc=s&source=web&cd=&cad=rja&uact=8&ved=2ahUKEwio0t20sPH2AhXjoFsKHUpLBAsQFnoECAwQAQ&url=https%3A%2F%2Fwww.bpa.gov%2Fefw%2FAnalysis%2FNEPADDocuments%2Fesa%2F2021(HIP4)Handbook.pdf&usg=AOvVaw0obh0xK3_9zOXCuinPQwrr), pp. A39-A45.

Coordinate control measures with CTUIR. Contractor will be in compliance with County, State, and Federal regulations. Herbicide applications will be consistent with Washington State regulations and Federal Insecticide, Fungicide and Rodenticide Act (FIFRA) Regulations. CTUIR will be responsible for landowner coordination, and State and Federal Endangered Species Act (ESA) Clearances.

Task 3. Map locations surveyed and locations sprayed (UTM NAD 83, Zone 11) using points or polygons outlining boundaries of sprayed areas. Provide electronic GPS files to CTUIR within 30 days of completion of each phase of application.

Contractor shall meet with a CTUIR representative before treatments to ensure GPS data will be collected in a manner consistent with what CTUIR needs. Data on each GPS location will be gathered consistent with the attached *Tátwin Weed Inventory and Treatment GPS Guide*.

Task 4. Prepare and maintain herbicide application records. Submit records and billing within 30 days of completion of application to CTUIR.

Prepare and maintain herbicide application records using the attached CTUIR Weed Treatment Record form. At least one form must be filled out each day that treatments are applied. If the same tank mixture is used throughout the day, one form can be used. If different tank mixtures are used, separate forms must be used. Submit updated records and billing to CTUIR within 30 days of completion of each application phase. By July 30, 2025, also complete and submit to CTUIR the attached BPA herbicide use form for all work done in 2025.

PROPOSAL SUBMISSION

Contractor's proposal shall be submitted in several parts as set forth below. The Contractor should confine their submission to those matters sufficient to define its proposal and to provide an adequate basis for the CTUIR to evaluate the Contractor's proposal.

Contractor's proposal in response to this RFP will be incorporated into the final agreement between CTUIR and the selected Contractor. Submitted proposals are suggested to include each of the following sections:

1. Executive Summary
2. Work Plan
3. Itemized Pricing
4. Appendix: References
5. Appendix: Project Team Staffing
6. Appendix: Company Overview

The detailed requirements for each of the above-mentioned sections are outlined below.

EXECUTIVE SUMMARY

This section will present a high-level synopsis of the Contractor's responses to the RFP. The Executive Summary should be a brief overview of the engagement.

WORK PLAN

Include detailed procedures and technical expertise. This section should include a description of the work being requested of the contractor. The proposal should reflect each of the following sections:

-Plan for conducting weed surveys

- Plan for herbicide applications, including likely choice of herbicide products to be applied
- Data collection, record keeping, and data submission

DETAILED AND ITEMIZED PRICING

The pricing structure may differ from the example provided below in the “Example Budget Table.” However, please provide an estimate of the cost per area surveyed and the cost per area treated -- i.e. \$/acre.

APPENDIX: REFERENCES

Provide a list of at least three references from past employers, relevant to weed surveys and/or weed control.

APPENDIX: PROJECT TEAM STAFFING

Include biographies and relevant experience of key staff and management personnel. Describe the qualifications and relevant experience of the staff that would be assigned to this project. Key staff assigned to conduct surveys must have related work experience and be properly licensed to apply the herbicides that are expected to be used on the Tātwin project.

APPENDIX: COMPANY OVERVIEW

Provide the following for your company:

- Official registered name (Corporate, D.B.A., Partnership, etc.), Dun & Bradstreet Number, address, main telephone number, and facsimile numbers.
- Key contact name, title, address (if different from above address), direct telephone and fax numbers.
- Person authorized to contractually bind the organization for any proposal against this RFP.

Brief history, including year established and number of years your company has been performing work related to that described in this RFP.

EVALUATION CRITERIA & WEIGHTS

1. Background and Experience (20%) – Offerors shall demonstrate familiarity with weed surveying and control. Offeror shall also demonstrate their ability to work in and navigate to remote locations while providing for the safety of project personnel. Previous experience treating weedy plants is required, and familiarity with Inland Pacific Northwest rangeland plants is preferred. The proposal shall present a comprehensive, straightforward presentation of the strategies, procedures, resources, and expertise to ensure delivery of the services requested.

Offerors must list at least 3, but no more than 5 previous contracts/projects. Previous contracts/projects should illustrate the contractor’s experience in identifying and treating weeds, preferably in the Inland Northwest. When we evaluate your experience, we may contact your references in order to confirm the relevancy of the submitted contract/project experience. Offerors are responsible for providing contract/project descriptions in sufficient detail to permit evaluation of contract/project relevancy. Offerors will be evaluated for Administrative Support Services, Contract Experience, and Management.

2. Past Performance (15%) – CTUIR will evaluate past performance on the basis of the offeror's reputation with former customers, or their agents. The evaluation will be based on offeror's ability to provide a quality product and service, with a high degree of customer satisfaction, in a cooperative and timely manner with attention to completion schedules, and economizing in resolution of problems.
3. Project Personnel (25%) – Offeror will be evaluated on their ability to provide and maintain qualified staff with knowledge and experience in identifying and controlling weeds. Each individual assigned to survey and treat weeds independently or to lead crews conducting this work should have significant experience performing these kinds of work.
4. Value (40%) – Based on proposal rates and estimated costs combined with the quality of the work performed, as evidenced by the contractor provided work plan, company and staff experience, and references from past employers.

These criteria will be used to calculate a weighted score of up to 100 total points.

Two additional preference points will be given for each of the following: Indian-owned business, veteran-owned business, or woman-owned business. More than 50% of the business must be owned by a member or members of these groups and proof of ownership will be necessary prior to contracting.

Example Budget Table

Proposal # **486-024/RFP01**

Date: _____

Project Title/Number: **Weed Treatment at Tátwin Wildlife Area**

Item #	Item Description	Units	Per Unit or Lump Sum Cost	Total Cost**
1	Surveys	acres*	\$/acre	
2	Herbicide application	acres*	\$/treated acre	
3	Herbicides	gallons	\$/gallon (allowed to vary by product)	
4	Additives (surfactants and dyes)	lump sum	\$	
5	GPS mapping and reports	lump sum	\$	
Total**				

***For reference, the core survey area is approximately 205 acres.**

Please also include the following with proposal:

Name of Firm: _____

Address: _____

Phone Number: _____

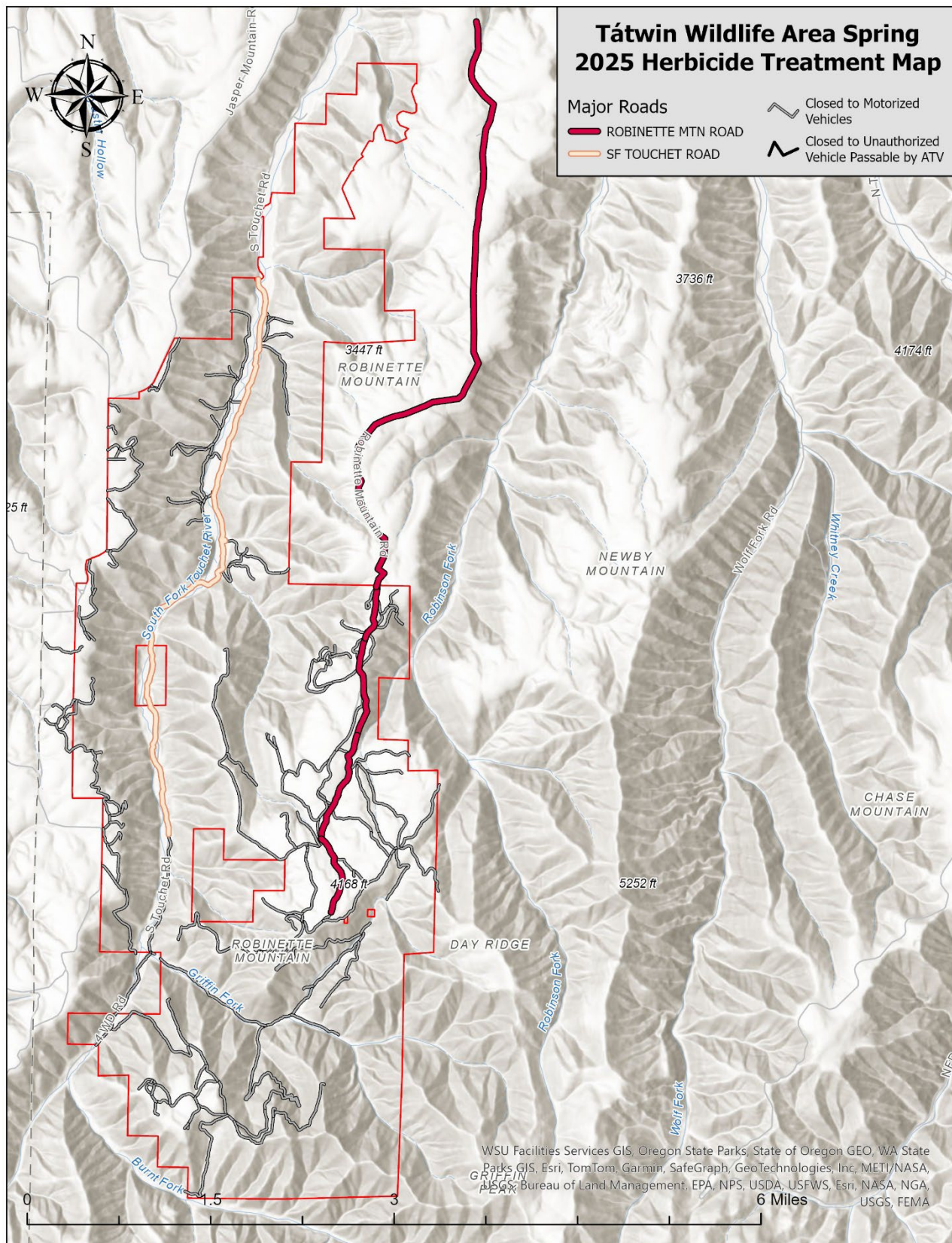
Email _____

By: _____
(Printed Name) (Signature)

Title: _____

Price Valid for _____ days

Conditions that may make this proposal or project budget invalid:



Map 1. Tátwin Wildlife Area. Roads indicated as major open, atv and closed to vehicle. Additional roads should be surveyed if applicator suspects weed infestation.

CTUIR WEED TREATMENT RECORD

Project Name:						Site ID:					
Date of Application:		Treatment Location:									
Time:											
From a.m. p.m.		Tracklog/shapefile ID(s): OR									
To a.m. p.m.											
Total Hrs:		# People:		UTM East:		UTM North:		Datum:			
WEATHER		Sky Condition (circle): Clear Partly Cloudy Overcast Showers					Temp (F):				
Wind Speed mph (circle):		No Wind (0-1)		Breeze (2-5)		Gusty (5-8)		Humidity: High Med Low			
TARGET WEEDS		Species		Distribution (circle)				Phenology (circle)			
Weed 1				Few plants Scattered plants Dense patch Infestation				Seedling Rosette Bolting Bud Flowering Seed set Mature Dead			
Weed 2				Few plants Scattered plants Dense patch Infestation				Seedling Rosette Bolting Bud Flowering Seed set Mature Dead			
Weed 3				Few plants Scattered plants Dense patch Infestation				Seedling Rosette Bolting Bud Flowering Seed set Mature Dead			
Weed 4				Few plants Scattered plants Dense patch Infestation				Seedling Rosette Bolting Bud Flowering Seed set Mature Dead			
CHEMICAL TREATMENT		Name(s) and License #(s) of person(s) who applied or supervised the application of pesticides (Indicate O=Operator, A= Applicator, T=Trainee):									
Spot Application Yes / No											
Solution	Full Product Name (incl. formulation type and manufacturer) or EPA #			Rate/Acre (oz)			Total chemical used (oz)				
Additive 1	Name:			Rate/acre (oz):			Total chemical used (oz):				
Additive 2	Name:			Rate/acre (oz):			Total chemical used (oz):				
Additive 3	Name:			Rate/acre (oz):			Total chemical used (oz):				
Additive 4	Name:			Rate/acre (oz):			Total chemical used (oz):				
Net acres treated (# each)		Upland:		Riparian*:							
Total sol. used (gal):				Equip. application rate (gal/acre):							
Application Equipment (# each)		ATV:		Booms:		Broadjet:		Backpack:		Spray bottle:	
Chemical Supplier:											
MECHANICAL TREATMENT		Net acres treated:		# hours:		# people:					
Treatment type:											

NOTES:

*w/in 150ft of natural water occupied by listed salmonids during any part of the year or designated critical habitat; or w/in 100ft of other natural water

Tátwín Weed Inventory and Treatment GPS Guide

Check GPS: Datum=WGS84, Units=hddd.dddd, Time Zone correct, Tracking Interval= Auto/Less Often, old waypoints and tracks cleared. On older GPS'es, enable saving GPX files to data card.

Tracking: Turn tracking on only when actually surveying or treating, turn off when traveling. Save tracks with date and initials and activity and if treating, whether backpack, ATV, or horseback: **"10-JUN-15,RB,IT,A"**

(RB=example initials)

(I=inventory only, T=treatment, IT = simultaneous inventory and treatment)

(A=ATV/UTV, B=Backpack, H=Horse)

Waypoint Names

123MHW New standalone waypoint

123MHWP New polygon and matching waypoint

GPS Notes

Enter: Date, Size, Density, Phenology, Activity and/or Comments

- Size: Enter plain numbers for square meters, e.g. "2" or "100". Add "&" for acres, e.g. "&.5"
- Density: Estimate of percent cover: 2=2%, 50=50%, etc.
- Phenology: Y=Young, R=Rosette, BT=Bolting, BD=Bud, F=Flowering, S=Seeding, P=Passed seeding, D=Dead, M=Multiple stages
- Activity: I=inventory only, T=treat

Notes

Interpretation

6/1/22,&.5,50,BD,T

1/2 acre, 50% density, bud stage, treated

7/2/22,P,&2.5,10,M,I

Inventory polygon, 2.5 acres with 10% weed density, multiple stages

7/5/22,100,2,BT,T

100m², 2% weed density, bolting, treated

Approx Dimensions	Approx Area	What You Enter
<2m x 2m	1 m ²	1
2m x 2m	4 m ²	4
3m x 3m	9 m ²	9
5m x 5m	25 m ²	25
10m x 10m	100 m ²	100
20m x 20m (.1 acre)	0.1 acre	&.1
<1/2 acre (.1-1/2 acre)	0.1-0.5 acre	&.5
64m x 64m (1 acre)	0.5-1 acre	&1
>1 acre	>1 acre	&1.5, &2, etc.

Priority 1 Weeds (currently unknown or rare at Tátwin) – *map* and *treat* within contract survey area AND if found elsewhere

CBL	Common/Small Bugloss	OHW	Orange Hawkweed
CCP	Common Crupina	ORE	Oregano
CTZ	Common Tansy	PHE	Pheasant's Eye
DTF	Dalmatian Toadflax	PLS	Purple Loosestrife
DFK	Diffuse Knapweed	PPW	Perennial Pepperweed
GMS	Garlic Mustard	PTH	Plumeless Thistle
HAL	Hoary Alyssum	PVN	Puncturevine
ITH	Italian Thistle	RCP	Rose Campion
JGG	Jointed Goatgrass	RKW	Russian Knapweed
JKW	Japanese Knotweed	RSW	Rush Skeletonweed
LSP	Leafy Spurge	SCB	Scotch Broom
MHR	Medusahead Rye	SCT	Scotch Thistle
MHW	Meadow Hawkweed	SKW	Spotted Knapweed
MKW	Meadow Knapweed	TRW	Tansy Ragwort
MSG	Mediterranean Sage	WBR	White Bryony
MSP	Myrtle Spurge	WTP	Whitetop
MTH	Musk Thistle	YFI	Yellow Flag Iris

Priority 2 Weeds – *treat* within contract survey area; *map* if population is isolated (no other plants within ~1/4 mi.) OR if 1/4 acre patch or more treated

BTH	Bull Thistle
CTH	Canada Thistle
EBL	Evergreen Blackberry
HBL	Himalayan Blackberry
HTG	Houndstongue
OXD	Oxeye Daisy
SJW	St. Johnswort
SCQ	Sulfur Cinquefoil
YST	Yellow Starthistle

Priority 3 Weeds – Incidental treatment (don't spend significant time on these)

TSL	Teasel
MML	Moth Mullein
WML	Woolly Mullein