

These are CTUIR's combined responses to questions submitted by potential vendors regarding the ctuir.org website redesign RFP. The answers are shared with all interested vendors to ensure everyone receives the same information and has an equal opportunity to prepare a responsive proposal.

1. Where will the new site be hosted – somewhere on the CTUIR side or will it be vendor-managed? Are there any security or data-residency needs to be designed around.
 - a. CTUIR will host the database and front end on local test and production servers and does not intend to use third-party hosting. CTUIR has the capacity to manage hosting, requirements and updates. Office of Information Technology (OIT) can provide vendors with time-limited user account access as needed.
2. Regarding the GitHub workflow outlined in the RFP, do test and production environments already exist, and who owns the deploys? With WordPress's ability to keep a lot of content and config in the database, not in the code, are non-code changes moving through the Pull Request workflow required?
 - a. Development may occur in the vendor's environment, but final testing and review should occur on CTUIR's local servers before launch. CTUIR uses an organizational GitHub account for custom websites, but GitHub is not required for WordPress. CTUIR and the selected vendor will agree on deployment and change management process for the chosen platform.
 - b. CTUIR may provide direct, limited access to the test server or use file sharing for transfers. If files are transferred, OIT will deploy code and content changes for testing. Internal testing allows Communications, OIT and content reviewers to evaluate the site before deployment to production.
3. Assets: For the maps, infographics, drone footage, and imagery in the scope, is CTUIR supplying these or should vendor plan to produce them? For maps, is CTUIR envisioning simple embedded location maps or something more interactive?
 - a. CTUIR can provide some existing maps, imagery, drone footage and other resources. Vendors are welcome to include recommendations and optional ideas in their proposals for producing additional assets that

would complement the website, including suggested approaches for embedded or interactive maps.

4. Mobile editing: Can more be said about what is driving the "staff mobile updates/app feature" requirement? Who needs it and what kind of updates?
 - a. Sometimes there is a need for CTUIR designated staff to make short announcements, particularly during emergencies or when desktop access is not practical. We are open to mobile-friendly CMS editing, a native app or other solutions and welcome vendors' recommendations.
5. Discovery: Will the vendor be working mainly through Communications or should the vendor expect to meet with individual departments to understand needs?
 - a. Vendors will work primarily through Communications. CTUIR has prepared material prepared and on file, so a full discovery process will not be necessary. However, limited meetings with specific departments may be needed to clarify content, requirements or requested changes.
6. Stakeholders: Who else is involved in reviewing proposals and project direction?
 - a. Communications will lead the project, with some support from OIT. Proposals will be evaluated and scored by a cross-departmental review team.
7. Which issue tracker is currently in use? The RFP references a placeholder at this point in the Deliverables section.
 - a. GitHub is currently used for issue tracking.
8. Can content and site structure be fully exported from the current Umbraco installation? Is preservation of existing URLs required for SEO continuity?
 - a. Content and site structure can be approached a few ways (i.e. Umbraco package files, uSync serialization, simple database) and the "correct one" depends on what it is intended to be used for. The best option may be visuals with documentation if the vendor is not familiar with Umbraco. Preservation of existing URLs is required.
9. Regarding the requirement to connect to Laserfiche Weblink, should this be a link to the existing portal or authenticated access that verifies tribal membership before granting entry? Which Laserfiche version is in use and is an API available?
 - a. To Connect to Laserfiche WebLink, a URL would be used to access the site. The URL can contain parameters to go to specific folders and/or

documents. When accessing the URL, a login page will be prompted before allowing access to the WebLink site. The login information will be created by the CTUIR Records Team. The version of WebLink is 11.0.2411.10. WebLink does not have an API, but Laserfiche does have an API and SDK available.

10. Is the Tribal Member Portal currently an independent website from the CTUIR website? In other words, if the CTUIR website were to be replaced tomorrow, would the Tribal Member Portal continue operating independently on the Laserfiche platform?
 - a. the Tribal Member Portal would be an independent site from the Laserfiche platform.
11. Assuming the Tribal Member Portal is a separate website, do you envision the new website simply linking to the Portal's pages on Laserfiche or will the Portal's content and functionality need to be built into the new website?
 - a. The Tribal Member Portal would provide links to the WebLink content.
12. Do current CTUIR brand guidelines exist in a documented form that can be shared with the selected vendor?
 - a. Yes.
13. The RFP notes a target implementation date of late 2026 and, separately, a launch by end of 2026 or first quarter of 2027. Which is the priority? If it would be helpful, we can propose a phased approach — core site and priority sections live in late 2026, with remaining content migration completed in Q1 2027 — so that a public launch date can be met without compressing the content review.
 - a. CTUIR has a strong need to move this project forward. We hope to have the site structure and design substantially developed by late 2026, with page review continuing into 2027. The site will not go live until CTUIR is fully prepared and testing is complete. We welcome proposals that recommend the most practical approach to meeting these goals.
14. Does the WCAG 2.1 Level AA requirement apply to existing PDF documents already published on the site, or to web pages only? If document remediation is in scope, it would be suggested to price it as a separate line item based on document count, so it does not inflate the base estimate.
 - a. At this time it would apply to the website only.

15. Approximately how many pages and uploaded documents does ctuir.org currently contain? Will the content inventory and the rewriting of text be handled by CTUIR's Communications Department or is this expected from the vendor?
- a. As listed in bullets 12 and 13 "Provide a thorough review of a large amount of content on ctuir.org that is not well structured and perhaps redundant"
16. Are there any custom applications currently running inside the current website? If so, please describe these applications.
- a. The current website should not be a factor since we are moving away from it completely.