

Nixyaawii Governance Center

Vendor Request Form

Name:	CTUIR Enrolled?	Yes / No
If enrolled elsewhere, name of tribe:	Enrollment No.	
Fundraiser: Yes / No		
Name of Group for Fundraiser:		
Purpose of Fundraiser/display:	Items Vending:	
Cost range of items being vended:	Date Requesting:	
Start Time:	End Time:	
Contact Information:		

Basic Rules for Vending: Vendor applications are to be submitted for fundraising purposes and must be approved by the Executive Director's office before set-up of any vendor table(s). Vendors selling food items will be located in the Commons room and non-food vendors will be assigned space one, space two, or space three in the NGC lobby (see map on the back of this form. Food vendors using the Commons will be allowed to warm items only, no cooking is allowed. **Vendors located in the lobby will provide their own tables and chairs. All vendors must return the facility to its original condition. Vendors will not be allowed to set up until after 7:30 AM and must vacate by 3:30 p.m. If you are unable to vend as planned please call (541) 276-3165 to cancel.** By signing below you agree to and understand the basic rules for requesting permission to vend items and that the CTUIR is not responsible for damaged or stolen goods. No vendor request for continuously reoccurring dates will be approved (a new form must be submitted for each vending time requested).

Signature: _____

Name Printed: _____ Date: _____

Preference will be given to enrolled CTUIR members who are raising monies for school or youth groups.

All Vendors: submit completed form to the lobby staff at the Nixyaawii Governance Center.

Food Vendors: submit proof of valid Food Handler's Permit with completed form, fundraising only.

****NO Fish or Wild Game products may be sold as per the CTUIR Fish & Wildlife Code Section 5.07. ****

Application must be approved by Executive Director's office prior to vending.

Approved By: _____

Date Approved: _____