

**CONFEDERATED TRIBES OF THE UMATILLA INDIAN RESERVATION
(CTUIR)
*Tribal Planning Office***

**APPLICATION FOR ACCESS RIGHTS-OF- WAY (EASEMENTS) NOT
ASSOCIATED WITH A PARTITION OR SUBDIVISION APPLCIATION
APPLICATION SUPPLEMENTAL SHEET**

DEAR APPLICANT:

Please fill out this APPLICATION completely and as accurately as possible and provide the required supporting documents as identified. If a block does not apply, write "N/A" in the space provided. An incomplete application cannot be processed.

This application, along with the required attachments, must be filed with the Tribal Planning Office and certified for completeness.

PROCESS

The Tribal Planning Office will review this application for completeness. If the application is not complete, applicant will be contacted and provided details on how to make it complete.

Complete applications will also be reviewed by other CTUIR Departments such as: Water Resources, Environmental Health, Public Works, Cultural Resources. Applicant may be required to obtain permits as applicable to these departments.

When the review is completed, the application will be presented to the Board of Trustees for final approval. Applicant will be notified of the time and date of the Board work session and may attend.

Following final Board of Trustee approval (BOT Resolution), applicant shall submit the approved easement instrument along with the applicable recording fee to the Tribal Planning Office for recording in the Umatilla County Office of County Records. If the new easement right-of-way involves land held in trust by the BIA Indian Agency, the easement instrument shall be recorded following the BIA Indian Agency approval process.

CONFEDERATED TRIBES OF THE UMATILLA INDIAN RESERVATION
Tribal Planning Office
46411 Tí mine Way, Pendleton, OR, 97801

NEW ACCESS RIGHT-OF- WAY (EASEMENT)

Please Print or Type

Section A – General Information

Applicant Name: _____
Address: _____ Phone: _____

Affected Property Owner(s) Name: _____
Address: _____ Phone: _____
(If more than one affected property owner, attach additional page with list)

Section B – Property Information

Description of property to be accessed by new right of way:

Address of property, if known: _____

County Tax Map No. _____ Section _____ Township _____ Range _____

Tax Lot () Allotment (): # _____ Present Zone: _____ Total Acreage: _____

Ownership status of all affected lots: _____ Fee _____ Trust _____ Tribal Fee _____

If affected properties are in trust status, has an application for easement been submitted or approved by Bureau of Indian Affairs, Umatilla Agency? _____

Description of existing legal access (if applicable): _____

Section C – Application Requirements

Provide the following attachments with this application:

_____ 1. Copy of current deed (fee) or Title Status Report (trust or allotments) for the affected lot(s).

_____ 2. Location map that clearly shows the following:

- Location and width of proposed new access right of way;
- Location of existing and/or proposed development (buildings, septic drain fields, wells, etc.);
- Location of all existing easements (utilities, access, etc.);
- Location of prominent topographical features (streams, cliffs, wetlands, etc.);
- Location and name of public road to which the proposed new access right of way would connect.

_____ 3. Copy of approved access permit (if applicable) for the new access right of way easement approach to the public road from the appropriate jurisdiction (County, State, CTUIR).

_____ 4. Written narrative describing the following:

- Purpose of the new access right of way easement;
- How the proposed new access right of way complies with the Tribal Planning Office Policy Concerning Access Rights-of-Way (attached).
- How the new access right of way will be improved- provide travel lane width and description of proposed improvements keeping in mind the need to provide adequate width and base for emergency vehicle passage and turning.

_____ 5. Written legal description of the new access right of way easement as proposed for recording or a copy of the instrument document to be recorded. Right of way description must include: description of type of easement, what it is to be used for and width.

I understand that any false statements made on this application may cause subsequent approval by the Natural resources Commission or Tribal Planning Office to be null and void. I hereby certify that I understand that by signing this permit application, I am giving the CTUIR Tribal Planning Office the authorization to conduct any site inspections necessary to review this application.

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED!

Date: _____

Applicant: _____

Agent: _____

I am the (Circle One): Owner/owner's authorized representative (If authorized representative, attach letter signed by owner)

CTUIR DEPARTMENT REVIEWS:

Water Use: Permit # _____ Date Issued: _____
Approved by _____

Environmental Health: Permit # _____ Date Issued: _____
Approved by _____

Public Works: Permit # _____ Date Issued: _____
Approved by _____

Cultural Resources: Permit # _____ Date Issued: _____
Approved by _____

Transportation Program Permit # _____ Date Issued: _____
Approved by _____

Wildlife Permit # _____ Date Issued: _____
Approved by _____

Public Safety: Approved by _____

OTHER AGENCY REVIEWS (when applicable):

Umatilla County Public Works Department _____

Oregon Department of Transportation _____

BIA Umatilla Agency _____

Utilities (Pacific Power, Umatilla Electric Coop. Assoc., Cascade Natural Gas, Northwest Pipeline, etc.)

TRIBAL PLANNING OFFICE USE ONLY

Date filed: _____ Received by: _____

Fee paid: _____ Receipt No.: _____

Property Identification: _____

LOT OF RECORD: YES NO

WITHIN FLOOD HAZARD SUBDISTRICT: YES NO

CURRENT ZONE VIOLATION ON PROPERTY: YES NO IF YES, SPECIFY: _____

FINDINGS: _____

CONDITIONS: _____

PLANNING OFFICE/BOARD OF TRUSTEE (BOT) APPROVAL (as applicable)

Planning Office: Approved by _____

Date of BOT Work Session: _____

BOT Resolution No.: _____

Date Approved: _____