

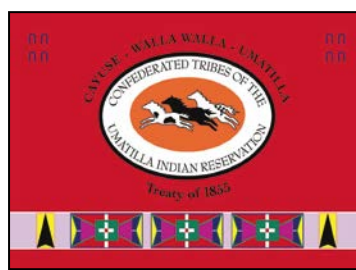
Sanitation Development Permit Application Supplemental Information – with IHS Funding

Homeowner Checklist	
1. Completed Application (including proof of ownership and signatures from the BIA Realty Office, Yellowhawk, and CTUIR Water Resources – if applying for well facilities).	<input type="checkbox"/>
2. Tax Lot Map Copy can be obtained from a title company, County Assessor’s Office, or Tribal Planning Office. <u>Allotment information</u> can be obtained from the DECD Realty Office or Tribal Planning Office.	<input type="checkbox"/>
3. Preliminary Site Development Plan Show test pit locations, proposed development, existing development, physical features with corresponding measurements and distances. Show property line, easements, and north direction on the plot plan. Show locations of all wells and springs within 200 ft. <u>Please see Example A on page 5 of this packet.</u>	<input type="checkbox"/>
4. Vicinity Map Include written directions to your property if your property is remote or hard to find. If you have a large parcel, please show how to find the disposal field area. Copy can be obtained from or Tribal Planning Office. <u>Please see Example B on page 7 of this packet.</u>	<input type="checkbox"/>
5. Test Pits Please note: test pits cannot be dug until approval is given by the CTUIR Cultural Resources Protection Program. At least two (2) test pits are required for each lot evaluation. Please see test pit preparation page in this packet for details.	<input type="checkbox"/>
6. Paid Fees Please see the fee schedule on page 3 of this packet. For IHS funded projects fees are included in administrative fees that are paid by IHS.	<input type="checkbox"/>

- Applications and attachments can be delivered in person to the Environmental Health & Safety Specialist in the Tribal Planning Office or mailed to:

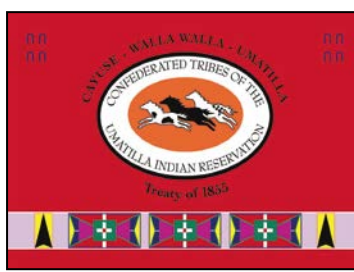
CTUIR – Tribal Planning Office
 Attn: Environmental Health & Safety Program
 46411 Timine Way
 Pendleton, OR 97801

- Fees can be paid in person at the CTUIR Finance Office (located in the NGC) or over the phone at 541-429-7150.
- After the site evaluation has been completed you will be issued a report.
- Please contact the Tribal Planning Office with any questions at (541) 276-3099 during regular business hours (Monday-Friday from 7:30 AM – 4:00 PM).



Minimum Separation Distances

Items Requiring Setback	From Sewage Disposal Area Including Replacement	From Septic Tank and Other Treatment Units, Effluent Sewer, and Distribution Units
Groundwater Supplies	100'	50'
Temporarily Abandoned Wells	100'	50'
Springs <ul style="list-style-type: none"> • Up-gradient • Downgradient 	50' 100'	50' 50'
Surface Public Waters: <ul style="list-style-type: none"> • Year round • Seasonal 	100' 50'	50' 50'
Intermittent Streams (refer to CTUIR/DNR Water Resources for determination of intermittent streams): <ul style="list-style-type: none"> • Piped (watertight not less than 20' from any part of the onsite system) • Unpiped 	20' 50'	20' 50'
Groundwater Interceptors: <ul style="list-style-type: none"> • On a slope of 3% or less • On a slope of greater than 3%: <ul style="list-style-type: none"> ○ Up-gradient ○ Downgradient 	20' 10' 50'	10' 5' 10'
Manmade Cuts Down: Gradient in Excess of 30 inches (top of downslope cut): <ul style="list-style-type: none"> • Which intersect layers that limit effective soil depth within 48 inches of surface • Which do not intersect layers that limit effective soil depth 	50' 25'	25' 10'
Downgradient Escarpments: <ul style="list-style-type: none"> • Which intersect layers that limit effective soil depth • Which do not intersect layers that limit effective soil depth 	50' 25'	10' 10'
Property Lines	10'	5'
Water Lines	10'	10'
Foundation Lines of any Building, Including Garages and Out Buildings	10'	5'
Underground Utilities	10'	N/A
City of Pendleton Water Trans. Line	100'	100'
Water Infiltration Galleries	450'	450'



Test Pit Preparation

When do you need to dig “Test Pits?”:

When you apply for a permit to construct a new onsite sewage disposal system or replace an existing drain field and inspector will need to visit the proposed construction site.

Test pits allow for the inspector to test and examine the soil and soil layers and will determine if it is appropriate to proceed with construction. This is what is commonly referred to as the “site evaluation.”

Required: two test pits at least 75 feet apart, in the area where the drain field is to be installed.

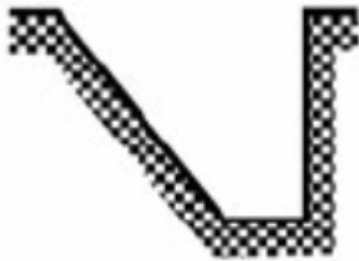
REMINDER:

Test pits **cannot** be dug until approval is given by the Cultural Resources Department

Preparing the test pits:

Test pits need to be dug in a fashion that allows safe, unassisted entrance into and exit from the test pit by the inspector. In order to accommodate this please follow the following guidelines:

- The bottom of the test pit must be at least 3 feet wide and 4 feet long.
- The test pit must have a depth of at least 4.5 feet but not to exceed 5 feet.
- One end of the test pit should be sloped or stepped to allow easy access (see below examples).
- If bedrock or other barrier materials are encountered you should stop digging.
 - Avoid swales, depressions, cuts, fills and steep slopes.
- Do not dig test pits closer than 100 feet to wells, springs, or surface water bodies.
- Test holes cannot be dug until snow melts and ground thaws.



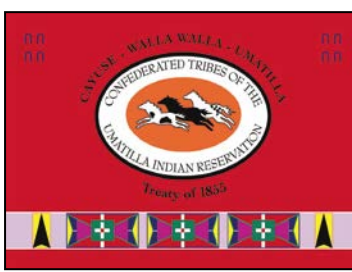
Example 1:
One side sloped
entrance



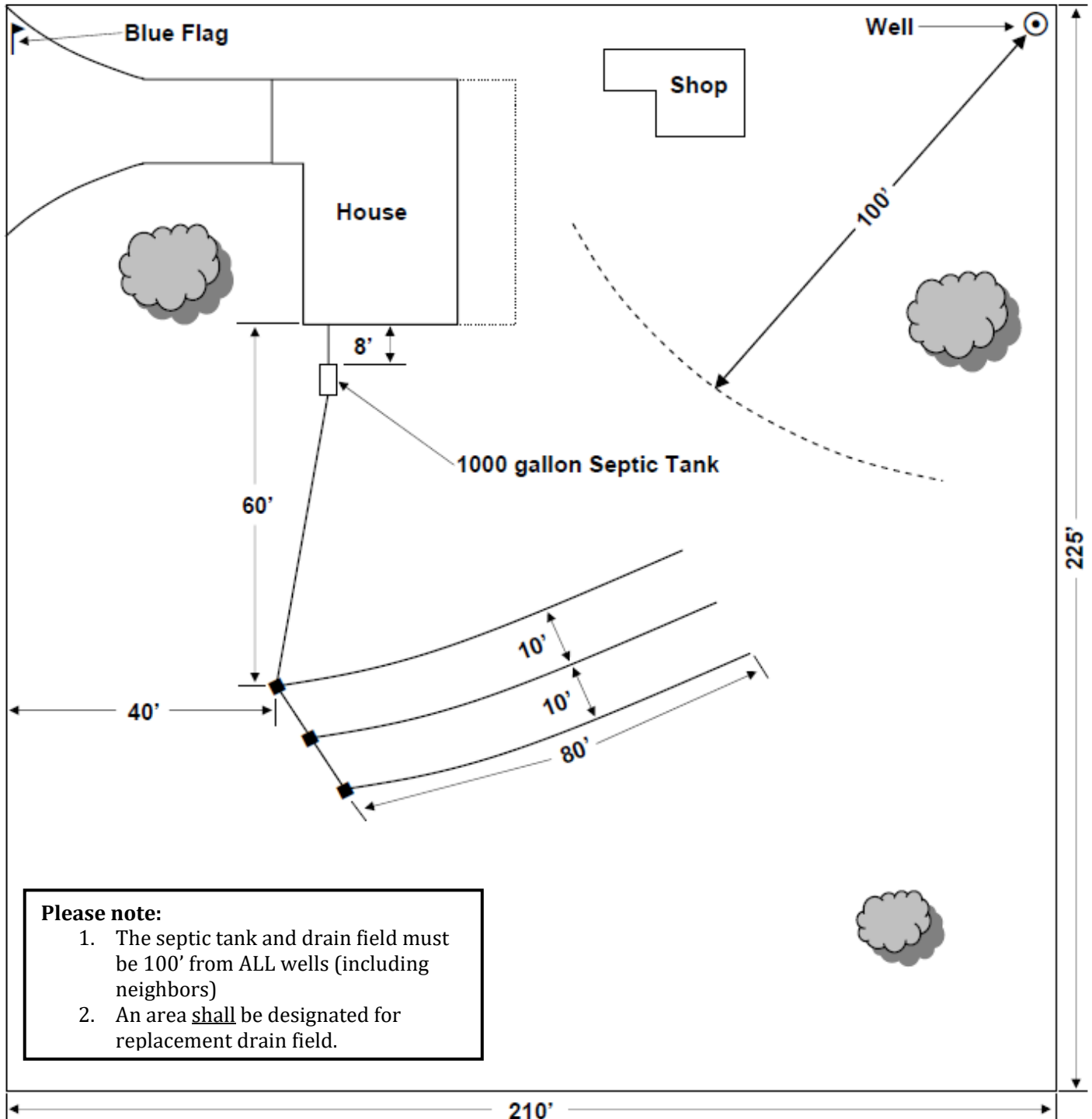
Example 2:
One side stepped
entrance

Other Test Pit Considerations:

- The area you intend to use may contain underground utilities; prior to excavating, notification and clearance may be required. Call the Oregon Utility Notification Center at (503) 232-2987 or toll-free at 1-800-332-2344
- You will also need to contact the CTUIR Cultural Resources Protection Program at (541) 276-3447. Clearance for archeological resources may be required.

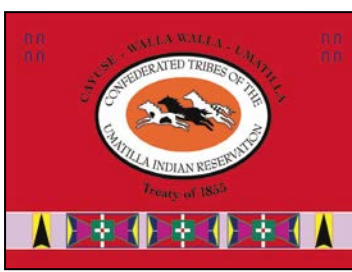


Preliminary Site Development Plan (Including Replacement Area) Example A:



Please note:

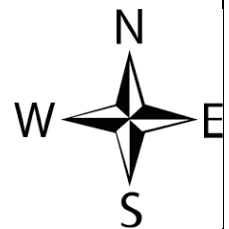
1. The septic tank and drain field must be 100' from ALL wells (including neighbors)
2. An area shall be designated for replacement drain field.

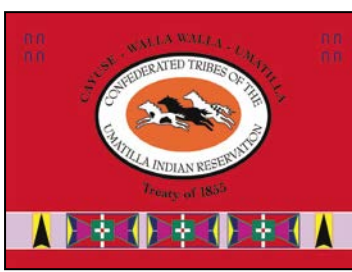


Site Plan for Proposed Septic

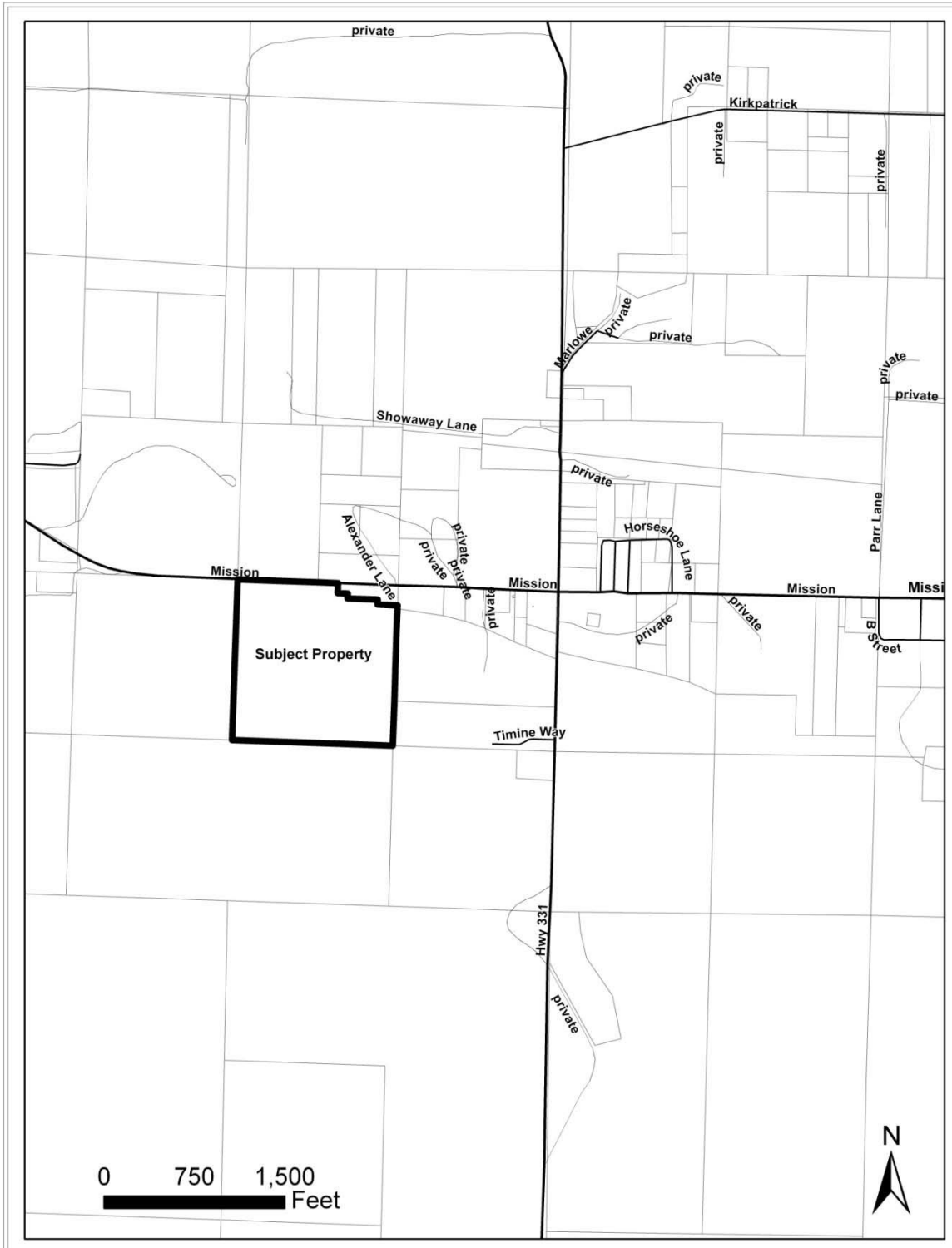
Site Address: _____

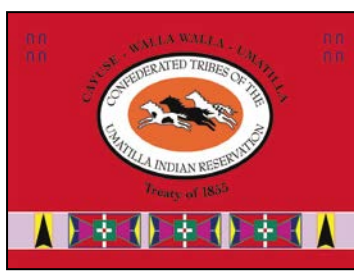
Please remember to include locations of test pits along with existing structures, future structures, property lines, easements, existing and proposed wells, etc.





Vicinity Map Example B:





Standard Timeline for New Construction

- Please note:** the timeline given is a rough estimate (and is only for new construction, not replacement or repair) and does not take into account any extenuating circumstances that could prolong the process such as weather, availability of contractors, or government shut downs.

1. Completed application received (including all signatures and any supplemental information that is needed by IHS)

1-3 weeks

2. Application approved by IHS

Septic
(once home is 90% complete*)

*90% completion is defined by IHS as having plumbing and electrical in place.

Well

3. Placed onto an engineering report by IHS

1-3 weeks

4. Bids sent out by TPO Env. Health & Safety Program

1-3 weeks

5. IHS approves bid recommendation made by TPO Env. Health & Safety Program

Within 30 days

6. Contractor begins work on well.

~3-7 days

7. Well construction completed.

3. Placed onto an engineering report by IHS

1-3 weeks

4. Bids sent out by TPO Env. Health & Safety Program

1-3 weeks

5. IHS approves bid recommendation made by TPO Env. Health & Safety Program

Within 30 days

6. Contractor begins work on septic system.

~3-7 days

7. Septic system construction completed.

8. Project completed.

Total overall time for new construction:
~18-25 weeks (or 4-6 months)