

Sanitation Development Permit Application Supplemental Information

Homeowner Checklist	
1. Completed Application	<input type="checkbox"/>
2. Tax Lot Map Copy can be obtained from a title company, County Assessor's Office, or Tribal Planning Office. <u>Allotment information</u> can be obtained from the DECD Realty Office or Tribal Planning Office.	<input type="checkbox"/>
3. Preliminary Site Development Plan Show test pit locations, proposed development, existing development, physical features with corresponding measurements and distances. Show property line, easements, and north direction on the plot plan. Show locations of all wells and springs within 200 ft. <u>Please see Example A on page 5 of this packet.</u>	<input type="checkbox"/>
4. Vicinity Map Include written directions to your property if your property is remote or hard to find. If you have a large parcel, please show how to find the disposal field area. <u>Please see Example B on page 7 of this packet.</u>	<input type="checkbox"/>
5. Test Pits Please note: test pits cannot be dug until approval is given by the CTUIR Cultural Resources Protection Program. At least two (2) test pits are required for each lot evaluation. Please see test pit preparation page in this packet for details.	<input type="checkbox"/>
6. Paid Fees Please see the fee schedule on page 3 of this packet.	<input type="checkbox"/>

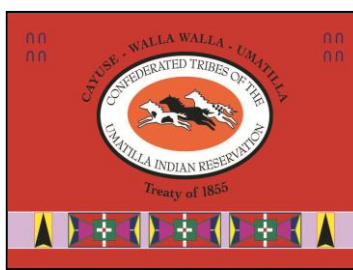
- Applications and attachments can be delivered in person to the Environmental Health & Safety Specialist in the Tribal Planning Office or mailed to:

CTUIR – Tribal Planning Office
Attn: Environmental Health & Safety Program
46411 Timíne Way
Pendleton, OR 97801

- Fees can be paid in person at the CTUIR Finance Office (located in the NGC) or over the phone at 541-429-7150.
- After the site evaluation has been completed you will be issued a report.
- Please contact the Tribal Planning Office with any questions at (541) 276-3099 during regular business hours (Monday-Friday from 7:30 AM – 4:00 PM).

**Confederated Tribes *of the*
Umatilla Indian Reservation
Tribal Planning Office**

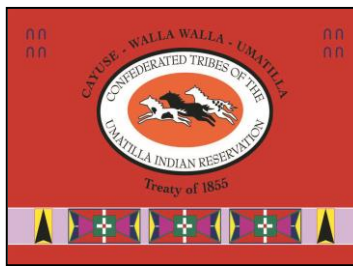
Zoning, Development Permits
Environmental Health, & Public Transit



46411 Timine Way
Pendleton, OR 97801

www.ctuir.org email: info@ctuir.org
Phone 541-276-3099 Fax: 541-276-3099

Minimum Separation Distances		
Items Requiring Setback	From Sewage Disposal Area Including Replacement	From Septic Tank and Other Treatment Units, Effluent Sewer, and Distribution Units
Groundwater Supplies	100'	50'
Temporarily Abandoned Wells	100'	50'
Springs		
• Up-gradient	50'	50'
• Downgradient	100'	50'
Surface Public Waters:		
• Year round	100'	50'
• Seasonal	50'	50'
Intermittent Streams (refer to CTUIR/DNR Water Resources for determination of intermittent streams):		
• Piped (watertight not less than 20' from any part of the onsite system)	20'	20'
• Unpiped	50'	50'
Groundwater Interceptors:		
• On a slope of 3% or less	20'	10'
• On a slope of greater than 3%:		
○ Up-gradient	10'	5'
○ Downgradient	50'	10'
Manmade Cuts Down: Gradient in Excess of 30 inches (top of downslope cut):		
• Which intersect layers that limit effective soil depth within 48 inches of surface	50'	25'
• Which do not intersect layers that limit effective soil depth	25'	10'
Downgradient Escarpments:		
• Which intersect layers that limit effective soil depth	50'	10'
• Which do not intersect layers that limit effective soil depth	25'	10'
Property Lines	10'	5'
Water Lines	10'	10'
Foundation Lines of any Building, Including Garages and Out Buildings	10'	5'
Underground Utilities	10'	N/A
City of Pendleton Water Trans. Line	100'	100'
Water Infiltration Galleries	450'	450'



On Site Sanitation Disposal System Fee Schedule

This fee schedule applies to single family residences only

Site Evaluation

First Lot	\$380.00
Each additional lot evaluated during initial visit	\$205.00

Construction/Installation Permits

Standard On-Site Sanitation Disposal System	\$565.00
With pump or siphon add	\$25.00
Capping Fill System	\$860.00
Gray Water Waste Disposal Sump	\$240.00
Pressure Distribution	\$860.00
Sand Filter	\$1100.00
Seepage Trench	\$565.00
Steep Slope	\$565.00
Tile Dewatering	\$860.00
Evapotranspiration-Absorption (ETA)	\$565.00

Please note:

For sites requiring a test pit evaluation a site evaluation fee will be required.

For new construction the fee related to the type of system will be required in addition to the site evaluation fee.

For repairs the fee related to the type of repair will be required in addition to a site evaluation fee (if the site evaluation is required).

Repair Permit

Major Repair (tank & drain field) or (drain field)	\$310.00
Minor Repair (tank only)	\$150.00

Alteration Permit \$555.00

Authorization Notice

Field Visit Required	\$350.00
Field Visit Not Required	\$90.00

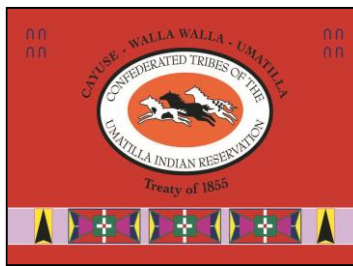
Existing System Report \$315.00

Denial Reviews \$335.00

Permit Renewal

Field Visit Required	\$290.00
Field Visit Not Required	\$85.00

Fee schedule effective on 6/16/10 in Environmental Health and Safety Code



Test Pit Preparation

When do you need to dig “Test Pits?”:

When you apply for a permit to construct a new onsite sewage disposal system or replace an existing drain field and inspector will need to visit the proposed construction site.

Test pits allow for the inspector to test and examine the soil and soil layers and will determine if it is appropriate to proceed with construction. This is what is commonly referred to as the “site evaluation.”

Required: two test pits at least 75 feet apart, in the area where the drain field is to be installed.

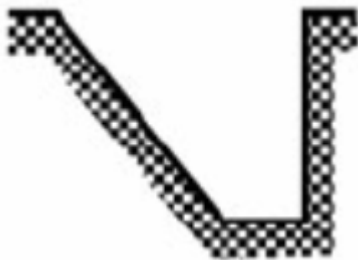
REMINDER:

Test pits **cannot** be dug until approval is given by the Cultural Resources Department

Preparing the test pits:

Test pits need to be dug in a fashion that allows safe, unassisted entrance into and exit from the test pit by the inspector. In order to accommodate this please follow the following guidelines:

- The bottom of the test pit must be at least 3 feet wide and 4 feet long.
- The test pit must have a depth of at least 4.5 feet but not to exceed 5 feet.
- One end of the test pit should be sloped or stepped to allow easy access (see below examples).
- If bedrock or other barrier materials are encountered you should stop digging.
 - Avoid swales, depressions, cuts, fills and steep slopes.
- Do not dig test pits closer than 100 feet to wells, springs, or surface water bodies.
- Test holes cannot be dug until snow melts and ground thaws.



Example 1:
One side sloped
entrance



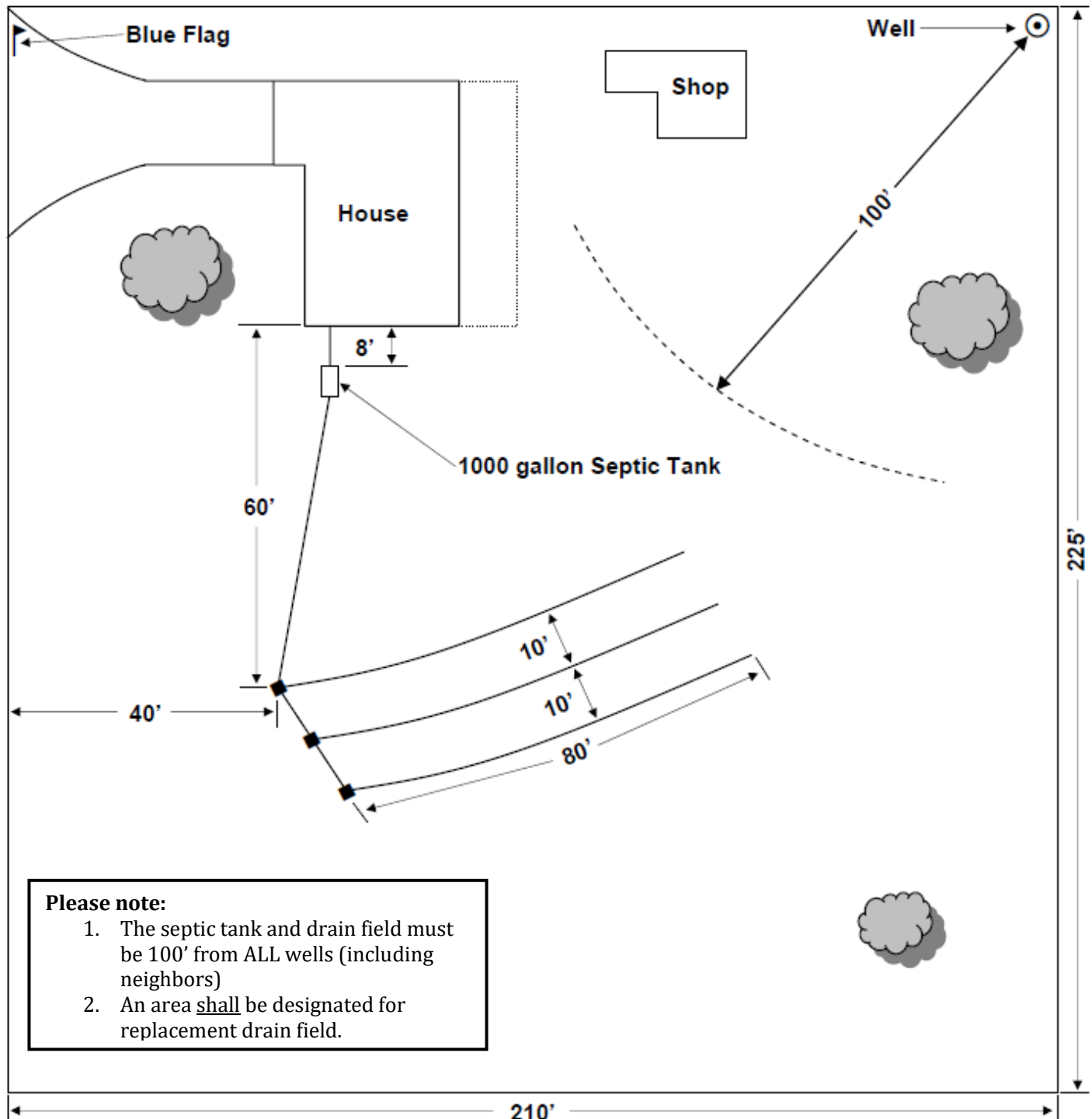
Example 2:
One side stepped
entrance

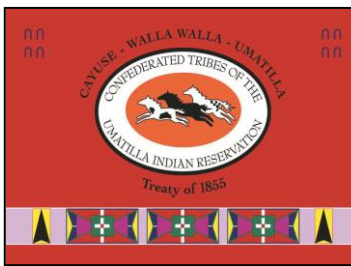
Other Test Pit Considerations:

- The area you intend to use may contain underground utilities; prior to excavating, notification and clearance may be required. Call the Oregon Utility Notification Center at (503) 232-2987 or toll-free at 1-800-332-2344
- You will also need to contact the CTUIR Cultural Resources Protection Program at (541) 276-3447. Clearance for archeological resources may be required.

Preliminary Site Development Plan (Including Replacement Area)

Example A:

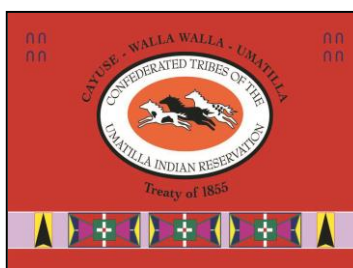




Site Plan for Proposed Septic

Site Address: _____

Please remember to include locations of test pits along with existing structures, future structures, property lines, easements, existing and proposed wells, etc.



Map showing the subject property (outlined in black) and surrounding area. The subject property is located south of Mission Street and west of Timine Way. Surrounding streets include Showaway Lane, Alexander Lane, Horseshoe Lane, Parr Lane, Kirkpatrick, and Mission. Numerous other lots are labeled 'private'. A scale bar at the bottom left indicates 0, 750, and 1,500 feet. A north arrow is at the bottom right.

Application for Individual Site Sanitation Facilities- Fee Property Confederated Tribes of the Umatilla Indian Reservation

Part I- Homeowner

Property Owner: _____

Applicant (if different from owner): _____

Telephone (home): _____ (work): _____ (cell): _____

Site Address: _____

Mailing Address: _____

Part II – Property Information

Township: _____ Range: _____ Section: _____ Tax Lot: _____

Size: _____ Zone: _____ Subdivision (if applicable): _____

Part III – Application For: (check all that apply)

Permit

- ☐ Site Evaluation
- ☐ Permit to Construct
- ☐ Permit to Repair
- ☐ Permit for alteration
- ☐ Existing System Evaluation
- ☐ Plan Review
- ☐ Other (Specify) _____

Authorization Notice

- ☐ Connect to an existing System
 - ☐ Replace a home with another
 - ☐ Addition of one or more bedrooms/bathrooms
 - ☐ Personal Hardship
 - ☐ Temporary Housing
 - ☐ Other (specify) _____
-

Part IV – Basic Home Info:

New Home: _____ Existing Home: _____ > Number of years at existing home: _____

Single Family Residence: Yes _____ No _____ (if no specify) _____

Number of Bedrooms: _____ Number of Bathrooms: _____

Public Water Supply: _____ Private Water Supply: _____ Well permit number: _____

Dwelling Type: Wood Frame: _____ Masonry: _____ Manufactured: _____

Other: _____

Number of Plumbing Fixtures: Sink: _____ Toilet: _____ Bathtub/shower: _____

Garbage Disposal: _____ Dishwasher: _____ Washer: _____

Home use is: Primary (year round) Yes: _____ No: _____

Name and age of occupants:

_____	_____
_____	_____
_____	_____

Part V: Facilities

Facilities Existing:

- _____ Well
- _____ Water Pressure System
- _____ Community Water Service
- _____ Electrical Power at Site
- _____ Septic Tank
- _____ Drain field

Facilities Requested:

- _____ Well
- _____ Water Pressure System
- _____ Community Water Service
- _____ Septic Tank
- _____ Drain field
- _____ Community Sewer Service

Reason for requesting services:

- | | |
|--------------------------------------|--------------------------------------------|
| _____ Service to a new existing home | _____ Replacement to an existing home site |
| _____ Service to an existing home | _____ Technical assistance |

Part VI: Ground Disturbance

Typically the installation of facilities will include ground disturbance. A Cultural Resources review is required to be done and the work authorized prior any ground disturbing activities.

What are the vertical and horizontal dimensions of the ground disturbance proposed?

Knowledge of previous ground disturbance? (if so, please describe)

I hereby certify that the information in this application is true and accurate to the best of my knowledge and agree:

1. To allow CTUIR or its authorized representatives to enter upon my property to evaluate the site and to inspect the facilities requested in this application.
2. To obtain all easements and permits necessary for the requested sanitation facilities prior to proceeding with any work including test pits.
3. To accept ownership upon completion of the requested sanitation facilities, and to operate and maintain them in a satisfactory manner.

Applicant: _____ Date: _____

I am the (circle one): Owner / Owner's authorized representative (If authorized representative please attach letter signed by owner).

ENVIRONMENTAL HEALTH OFFICE USE ONLY

Tribal Land Use Status:

Zoning Designation _____

Is the property a legal lot of record? Yes ____ No ____

Is the proposed site in within the 100 year Flood plain? Yes ____ No ____

Is the Proposed housing site in conformance with the CTUIR
Land Development Code? Yes ____ No ____

Is the proposed site acceptable for housing? Yes ____ No ____

Comments/conditions: _____

Tribal Planning Official

Date

Cultural Resources Review

Will there be ground disturbance with this application? Yes ____ No ____

Has the ground previously been disturbed to the depth of the
proposed disturbance? Yes ____ No ____

Has the site been previously surveyed for Cultural Resources? Yes ____ No ____

Comments/conditions: _____

Tribal Historic Preservation Officer

Date

This application has been reviewed and is approved for work to proceed by the Confederated
Tribes of the Umatilla Indian Reservation.

Environmental Health Officer

Date

Sanitation Facilities Application: TPO-Shared → Permits → Applications and Forms →
Applications – Most Current

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