

REQUEST FOR PROPOSAL (RFP)

Confederated Tribes of the Umatilla Indian Reservation
Department of Natural Resources
Fisheries Program, Fish Passage Project

Coonskin Creek Fish Barrier Removal and Culvert Replacement



RFP No. 2026-01/444-026

Date Issued: February 23, 2026

Administrative Contact: Julie A. Burke (julieburke@ctuir.org)
(541) 429-7292

Technical Contact: Dana Sheedy (danasheedy@ctuir.org)
(541) 429-7559
(541) 969-4430 (mobile)

Critical Dates:

Pre-Bid Site Tour Meeting (**contractors are encouraged to attend**):
March 10, 2026, 9:30AM to 11:30PM, PST

Question Submission Deadline:	March 13, 2026
Question Responses:	March 20, 2026
Proposal Submission Deadline:	March 31, 2026 2:00pm PST
Tentative Award Selection (est.):	April 13, 2026
Contract Award (est.):	April 30, 2026
Project Initiation (est.):	May 18, 2026 (or later)
Project Completion (est.):	February 28, 2027 (or earlier)

Request for Proposal

Part I – General Information and RFP Process Coonskin Creek Fish Passage Project and Culvert Replacement

1.1 Project Purpose and Location

The Confederated Tribes of the Umatilla Indian Reservation (CTUIR), Department of Natural Resources Fisheries Program, is requesting proposals for construction of the Coonskin Creek Fish Passage Project located on Cayuse Road (County Road 900) approximately 7.8 miles east of Mission, Oregon, Umatilla County. The project is located on the Confederated Tribes of the Umatilla Indian Reservation.

The project will remove two fish passage barriers (culvert under Cayuse Road, and an abandoned 2 ft diameter water pipeline), and re-align the Coonskin Creek channel downstream of Cayuse Road. Construction includes earthwork, road excavation, channel grading, cut and remove pipeline, cap and re-bury pipeline ends, installation of 3-sided box culvert, road fill, re-paving, replanting, water management/implementation of Best Management Practices (BMP's), and other specified project elements and features detailed in Project Drawings and Specifications. Project construction will require strict adherence to environmental permits, conservation measures and design specifications. See Part II for additional detail.

Project construction is anticipated to begin **June 2026** (in channel) with completion no later than **February 28, 2027**. Site preparation (upland work) can begin about May 18, 2026 or later. It is the Contractor's responsibility to clearly define a construction schedule and sequencing plan. See Section 1.3 Timeline for guidance developing sequencing plan and schedule. Construction schedule and activities will require coordination with CTUIR staff for road closure timing and announcements.

All in-channel work shall be completed during the Confederated Tribes of the Umatilla Indian Reservation (CTUIR) in-water work window (June 1 to September 30). The site access, staging, and sequencing plan will be in conformance with Contract Drawings and Special Provisions. The staging areas will be entirely above the ordinary high water elevation. Road closure will avoid wildfire season and Pendleton School District sessions (preferred closure between June 8 and July 24, 2026). The contractor will **minimize the road closure** on Cayuse Road.

The selected construction Contractor and employees may be required to participate in pre-construction cultural resources training to ensure Contractor staff understand how to recognize sensitive areas and comply with the inadvertent discovery plan should cultural materials be inadvertently discovered. The CTUIR will ensure a project-specific inadvertent discovery plan is on-site during implementation so that the Contractor is aware of protocol and expectations, and a CTUIR-designated observer onsite during excavation activities. Additionally, sensitive areas (cultural or wetland) that require avoidance will be flagged and staked onsite to ensure resources are undisturbed and protected.

1.2 Scope of the RFP

Proposals for this solicitation shall include construction cost estimates for all planned project items with a thorough description of supportive documentation justifying costs associated with implementation items, equipment and labor, and materials, staging and Best Management Practices (BPM's) to comply with environmental regulatory permits. The Contractor is responsible for providing estimates that are based on the final project design drawings and specifications. The Contractor's bid will demonstrate diligence and focus on bid preparation with specific effort directed at the evaluation, identification, and suggested resolution of discrepancies, lack of clarity, or other questions arising from the evaluation of the construction drawings, specifications, permits or supplementary project materials that may affect the timing, schedule, execution or unforeseen expenditures related to the project.

1.3 Project Timeline

Initiate in channel project construction mid-June 2026 (site preparation can occur starting May 18), and project completion no later than February 28, 2027. Elements of the project have preferred timelines, the contractor can determine when in these timelines project elements are executed. Preferred timelines are:

- Preferred road closure on Cayuse Road between June 8 to July 24, 2026, minimized duration.
- Preferred in channel work June 8 to October 1, 2026.
- Preferred planting: October 15, 2026 to February 28, 2027.

1.4 Closing Date for Proposal Submissions and Proposal Opening

The closing date for submissions will be March 31, 2026, 2 PM prevailing local time. Proposals received after the specified time will not be considered. Contractors must submit their proposal electronically to: julieburke@ctuir.org, proposal must be in Adobe PDF format.

Subject Line should read: **Proposal for Coonskin Creek Fish Passage and Culvert Replacement Project.**

1.5 In Writing

Proposals shall be prepared by printer or typewriter. No oral, handwritten, telephone, e-mail, or facsimile Proposals will be accepted.

1.6 Necessary Information

Proposals must contain all information requested in the RFP. The CTUIR will not consider additional information submitted after the Closing Date and may reject incomplete proposals.

1.7 Cost of Proposals

The CTUIR shall not be liable for any expenses incurred by Contractors in either preparing or submitting Proposals, evaluation/selection, or contract negotiation process, if any.

1.8 Request for Clarification

Contractors may submit a written request for clarification via email by COB **(March 13, 2026)**. Questions regarding the RFP or request for clarification shall be emailed to the RFP technical contact. The CTUIR will not consider any requests submitted after the time period specified above.

1.9 Response to Requests for Clarification

Responses to questions will be provided no later than COB **(March 20, 2026)**.

1.10 Proposals Constitute Firm Offers

Submission of a Proposal constitutes Contractor's affirmation that all terms and conditions of the Proposal constitute a binding offer that shall remain firm for a period of ninety (90) days from the Closing Date.

1.11 Signature Required; Proposer Affirmations

An authorized representative of the Contractor must sign the original Proposal in ink. Contractor's signature and submission of a signed Proposal in response to the RFP constitute Contractor's affirmation that the Contractor agrees to be bound by the terms and conditions of the RFP and by all terms and conditions of the Contract awarded.

1.12 Type of Contract

The CTUIR shall execute a Subcontract for Construction Services.

1.13 Confidential Information

Bids are confidential until the evaluation and selection process has been completed and the CTUIR has issued a notice of tentative award. Any information a Contractor submits in response to the RFP that the Contractor considers a trade secret or confidential proprietary information, and Contractor wishes to protect from public disclosure, must be clearly labeled with the following: "This information constitutes a trade secret or confidential proprietary information".

1.14 Requests for Further Clarification of Proposals

The CTUIR may request additional clarification from Contractors on any portion of the Proposal.

1.15 Cancellation of RFP

The CTUIR may cancel this RFP at any time upon finding that it is in the CTUIR's best interest to do so.

1.16 Rejection of Proposals

The CTUIR may reject a particular Proposal or all Proposals upon finding that it is in the CTUIR's best interest to do so.

1.17 Tentative Award and Contract Negotiations

The CTUIR will provide a written tentative award notice to the responsible Contractor whose proposal is deemed to be most advantageous and of best value to meet the project objectives. The CTUIR will enter into negotiations with the responsible Contractor on the following contract terms: (a) Contract tasks; (b) Staffing; (c) Performance Schedule; and (d) A maximum, not to exceed contract price, which is consistent with the Quote and fair and reasonable to the CTUIR, taking into account the estimated value, scope, complexity, and nature of the services to be provided. The CTUIR may also negotiate the statement of work and, at its discretion, add to the scope of services based on a Contractor's recommendations (but still within the scope of this RFP) or reduce the scope of services.

Final award will be contingent upon successful negotiation of a contract within 14 days after the tentative award.

The CTUIR may terminate negotiations if they fail to result in a contract within a reasonable time. The CTUIR will then enter into negotiations with the next responsible Contractor, and

if necessary, the third responsible Contractor. If the second or third round of negotiations fails to result in a contract, the CTUIR may formally terminate the solicitation.

1.18 Protest of Tentative Award Selection

A notification of tentative award to the Contractor whose proposal is deemed to be most advantageous and of best value to meet the project objectives will be communicated to all Contractors that submitted a Proposal in response to this RFP. A Contractor who claims to have been adversely affected by the selection of a competing Contractor shall have seven (7) calendar days after receiving the notice of selection to submit a written protest of the selection to the RFP contact listed in Part 1.4. The CTUIR will not consider protests submitted after the date established in this Part. The protest must clearly state the grounds upon which the Protest is based.

1.19 Award

After expiration of the seven (7)-calendar day selection protest period and resolution of all protests, the CTUIR will proceed with final award.

1.20 Investigation of References

The CTUIR reserves the right to investigate the references and past performance of any Contractor with respect to its successful performance of similar services, compliance with RFP and contractual obligations, and its lawful payment of suppliers, sub-Contractors, and employees. The CTUIR may postpone award or execution of the contract after the announcement of the apparent successful Contractor in order to complete its investigation. The CTUIR reserves the right to reject any proposal at any time prior to the execution of any resulting contract.

1.21 Amendments

The CTUIR reserves the right to amend the resulting Contract from this RFP. Amendments could include but are not limited to, changes in the statement of work, extension of time and consideration changes for the Contractor. All amendments shall be in writing and signed by all approving parties before becoming effective. Only the CTUIR has the final authority to execute changes, notices or amendments to Contract.

1.22 Site Tour

An optional Pre-Bid Site Visit for Contractors is scheduled on **March 10, 2026** from 9:30 AM to 11:30 PM, PST.

Interested Contractors will meet the Project Sponsor at the project site.

Directions to the site tour: From Mission Rd x S Market (Hwy 331) drive east 1.6 mi on Mission Rd, turn left onto Cayuse Rd. travel 6.2 mi. At the bottom of the hill turn left onto the private driveway at Coonskin Cr.

PART II – SERVICES AND MATERIALS TO BE PROVIDED

2.1 Scope of Work

The project site is located on Coonskin Creek on Tribally-owned land on the CTUIR Reservation. The site is located at the crossing of Coonskin Creek and Cayuse Road (County Road 900) approximately 7.8 miles east of Mission, Oregon. The project extends approximately 400 ft downstream from Cayuse Road. Coonskin Creek is an intermittent tributary to the Umatilla River. The creek is typically dry between June and November.

The project site includes a corrugated metal pipe culvert located under Cayuse Road, Coonskin Creek channel, and an abandoned City of Pendleton pipeline. Parking and staging are located down the driveway to the left (traveling east) and to the left of the driveway.

Project construction elements include: replacement of a 70 foot long corrugated metal pipe with an Aluminum 3-sided box culvert; removal of approximately 170 feet of abandoned water pipeline (2 ft diameter concrete or metal pipe); re-alignment and excavation along about 400 feet of Coonskin Creek; and installation of log stabilization, streambed rock/sand and habitat structures. All work shall be completed in accordance with the contract provisions, drawings and specifications.

General Scope of Work includes:

1. Coordinate construction schedule and road closure with project sponsor for adequate communication to effected travelers.
2. Prepare site for construction including BMP's, water management, staging and fueling locations, materials storage, etc. Install erosion and sediment control, pollution control, turbidity monitoring and environmental protection measures.
3. Provide traffic control, temporary signs and portable changeable message signs
4. Install, manage and remove cofferdams and temporary work area isolation structures, manage and monitor wastewater and turbidity and coordinate fish salvage operations with project Technical contact. Sponsor will conduct required fish salvage operations if necessary.
 - a. Temporary water management facility (TWMF) as an allowance item implemented by change order
5. Demolish, dispose, reconstruct, relocate specified existing civil, landscaping, structural, facilities in accordance with Design and Specifications. Specifically:
 - a. Removal of the existing concrete apron in channel
 - b. Removal of existing municipal water pipe, grout and bury ends (approx. 170 ft, 2 ft diam).
 - c. Remove ACP and road embankment materials above existing Culvert
 - d. Removal of existing CMP Culvert
 - e. Removal and salvage of existing log weirs

f. Removal of Fencing

6. Excavate and grade re-aligned stream channel. Utilize excavated material to fill old channel. Haul excess excavation material to designated offsite disposal area.
7. Construct/install 3-sided box culvert over re-located channel with precast concrete footings, back-fill, grade and re-pave Cayuse Road.
8. Import specified rock and log materials and stockpile/haul and install specified material.
9. Remove and dispose existing culvert. Install specified fill material and re-pave road.
10. Dispose of pipeline and any other unused material at designated site(s).
11. Install buried steel h-braces, guardrails and endpieces, replace fencing.
12. Seeding and planting vegetation as specified.
13. Construct other project features as specified.

All project elements shall be constructed according to Final Design Drawings and Technical Specifications Issued for Construction, permit conditions, and as directed on-site by the owner representative (CTUIR) or designated technical representative. All conservation measures and best management practices will be followed as outlined in the construction plans for the proposed project. The CTUIR will negotiate a final contract value based on Contractor proposal and completed final design and specifications documents and implementation plan. Contract implementation will be conditional on receipt of all regulatory permits by project start date.

2.2 Magnitude of the Project

Between \$650,000 - \$900,000 (estimated range, submit proposal and budget for what it will cost you to do the job.)

2.3 Project Specifications

Design Drawings and Specifications and other project information for the Fish passage Project are available via links below on Attachment B.

Survey control points for the project are shown on the plans. The Contractor will be responsible for verifying accuracy of existing control points. The CTUIR designated Technical Representative will perform monitoring and inspection of grading results, surveying calculations, records, field procedures, and field stakeout. Accuracy will be required as outlined in the specifications. If the CTUIR Technical Representative determines the work is not being performed in a manner that will ensure accurate results, they may order such work to be redone, to the requirements of the contract documents, at no additional cost to the CTUIR.

2.3 Required Equipment Standards:

- A. Biodegradable lubricants and fluids shall be used on equipment operating in and adjacent to the stream channel and live water. Example: Chevron Clarity or equivalent. (Note: Compliance with specification will be documented by contractor with service receipts for equipment and provided to CTUIR designated agent).

- B. Spill Kits (including rag pads and booms) will be required on site at all times.
- C. Equipment will be free of leaks, clean, and in good operating condition.

2.4 Minimum Equipment Specifications:

Proposed equipment quantities and specifications are the responsibility of the Contractor in meeting the project construction requirements and timelines as outlined in the Technical Specifications and Drawings.

2.5 Materials and Services Furnished by the Contractor:

The Contractor must supply all equipment and experienced operators necessary to complete the work specified in the contract. In addition, the Contractor must furnish and cover:

1. All costs of equipment, operation, and transportation.
2. An experienced, qualified field supervisor and support team.
3. All required safety equipment and training for crew members in use of tools.
4. Designated representative to supervise contract operations and represent Contractor.
5. All materials and equipment for BMP implementation.
6. All material items specified in the Final Bid Sheet (see 2.5.7 below)
7. Public utility locates

2.5.1 Oil and Fuel Spill Prevention

The Contractor will be allowed to fuel, lubricate and perform minor maintenance activities to trucks or other heavy machinery at the project site. However, these activities must not occur within a distance of 150 feet of any water body or stream in the vicinity of the project site. The CTUIR or a designated agent reserves the right to inspect the Contractor's equipment at any time. Equipment must be in good working condition, free from leaks in hydraulic, fuel and power systems and clean enough to allow for close inspection of these systems. The CTUIR reserves the right to reject any equipment that does not meet these conditions.

2.5.2 Fire Prevention and Control

The Contractor will be responsible for adhering to all federal and state fire regulations, requirements, and restrictions. The Contractor, acting independently, will immediately extinguish without expense to the CTUIR or the landowner, all fires on or in the vicinity of the project site, which are caused by the Contractor or the Contractors' employees, whether set directly or indirectly as a result of the work on the project. The Contractor may be held liable for damages resulting from fires set or caused by the Contractor's employees or resulting from operation of this contract. If the amount and character of labor, subsistence, supplies and transportation which the Contractor is in a position to furnish promptly for fire suppression prove inadequate, the CTUIR or a designated agent is authorized to procure such items and services as may be deemed necessary and charge to the Contractor.

2.5.3 Regulations and Permits

The Contractor will, without additional expense to the CTUIR, be responsible for complying with any Federal and State Laws, Codes, and Regulations applicable to the performance of the work.

2.5.4 Contractor Bonding, Liability, Licensing, Insurance and Bid Deposit Requirements:

The Contractor will be held responsible for all damages to persons or property that occur as a result of the Contractors' fault of negligence and shall take proper safety and health precautions to protect the work, the workers, the public, and the property of others. The CTUIR will be responsible for providing liability and workers compensation insurance for its employees when they are on the work site.

Contractor must be a licensed Contractor with the State of Oregon (CCB #) and hold liability insurance with the following limits: \$2,000,000 aggregate and \$1,000,000 per occurrence. Liability insurance must name the CTUIR as an additional insured party for the duration of the project. Contractor must provide Commercial Automobile Liability Insurance in amount equal to the greater of (1) one million dollars for all vehicles used in performance of the services or (2) any other amount required by applicable law. Contractor must also provide a certificate of workman comp insurance (if Contractor has employees).

Successful Contractor will post Performance and Payment Bonds equal to 100 percent of the contract price before work commences.

A bid deposit of 5% of the total bid must accompany the bid. This must be in the form of a bid bond, certified check, or cashier's check issued to "CTUIR DNR Fisheries". The bid deposit will be returned as per final contract acceptance.

2.5.5 Site Maintenance

The Contractor will dispose of all refuse created by the Contractor's activities and such refuse shall be hauled from the project area and disposed of in a lawful manner.

2.5.6 Environmental Effects

The Contractor will coordinate with the CTUIR and direct their activities in such a manner to minimize adverse effects on the environment.

2.5.7 Furnished Materials and Services:

The CTUIR or designated agent will acquaint the Contractor with work areas and access roads, administer the contract, and oversee all work elements. In addition, the CTUIR will provide:

- a. Daily inspection of work for compliance and certification of Contractors' work.
- b. Map of project area.
- c. Design/Construction details.
- d. Right of way agreements, easements, and any other necessary environmental or cultural clearances.
- e. Fish and other aquatic species salvage crews.
- f. 3-sided culvert and footer materials (pre-ordered).

2.5.8 Bid Itemization

Bid will include itemized costs per bid item component by quantities and unit cost including materials and proposed equipment.

A Bid Sheet is provided for the Project (Attachment C) for planning, but the Contractor is encouraged to use a format that better represents their proposal as needed and must utilize the final bid sheet items, units, and quantities for their proposal.

2.5.9. Point of Hire and Release

Project point of hire and release shall be at the project site.

2.5.10 Acceptance of Work

Acceptance of work will be determined by a 100% inspection of the work by the CTUIR. Nonconformance with any specification will classify the work as unsatisfactory, and rework will be required to bring the work up to the standards negotiated and agreed upon in the contract agreement. The Contractor will maintain a complete copy of the contract and specifications available on-site at all times, for use by the Contractor and the Contractor's employees, and to provide for reference in discussions with CTUIR personnel.

2.5.11 Timeline and Penalties for Unauthorized delays

- a. Project construction is scheduled to begin as early as May 2026 (site prep) or upon completion of a signed contract pending environmental permits, landowner clearances, and site conditions. The scheduled date for completion of the Project is February 28, 2027. The Contractor must complete all aspects of the work on, or before this date, unless completion is delayed due to conditions mutually agreed upon and designated in writing by the Contractor and the CTUIR. The CTUIR will levy a penalty of \$500/day for work not fulfilled by the completion date.
- b. Once excavation on Cayuse Road begins, work will continue every day to minimize road closure. When Cayuse Road is open to traffic, work will commence on a Monday-Friday schedule unless prior arrangements are made with the CTUIR. Any delay in daily production will be discussed and agreed upon through the CTUIR. All federal holidays shall be non-work days, unless the Cayuse Road is impassible. Construction should be planned for Cayuse Road to be open during the 4th of July holiday.
- c. Work will not commence until the work schedule is approved, then will be continuous, unless weather conditions or circumstances beyond Contractor's control prevent working. The CTUIR must approve deviation from the approved work schedule in writing.

2.5.12 Payment

The Contractor can invoice on a monthly basis during the project construction period or on the basis of completion of project tasks. Contractor shall coordinate closely with CTUIR representative during development, review, and submittal of project construction invoices to ensure consistency and timely approval and processing of invoices. The CTUIR will make payment within 30-60 days of receipt of an invoice following a final inspection that approves all work.

The contract includes an incentive of \$9,000 per day less than or equal to 10 days of continuous road closure. Total incentive payment will not exceed \$40,000. The road closure starts when the Contractor stops through traffic on Cayuse Road and counts each 24-hour period after initial closure. For example, if the road is closed at 9am starting on day 1, each 24-hour period will be counted at 9am. Partial days of road closure (<24 hours) will be compensated at \$3,000 and must include at least 12-hours of re-opened road within the 24-hour period. Incentive will be determined by the CTUIR Project Representative.

The incentive will be paid after final billing and invoiced separately.

2.5.13 Use of Premises

Camping will not be permitted on the project area. The project area shall be cleared of all debris resulting from Contractor’s operation as required by the CTUIR prior to final payment being received.

2.5.14 Davis-Bacon Act Wage Rates (10-13)

This project is funded with Federal funds. All employees of the prime Contractor or Contractor(s) shall be paid wages as per Davis-Bacon Act. It is the responsibility of the Contractor to determine applicable wage determinations (www.wdol.gov/dba.aspx).

2.5.15 Application of Indian Preference in the Solicitation Process

Per the Tribal Employment Rights Office Code, available at <https://ctuir.org/departments/office-of-legal-counsel/codes-statutes-laws/tero-code/>, any responsive and qualified Indian Owned Business that timely bids on a project and is not the lowest responsive and qualified bid will be awarded the contract if their bid is within the applicable percentages of the lowest non-Indian bidder. In the event of multiple responsive and qualified Indian Owned Business bids, the lowest and most qualified will be awarded the contract. Applicable percentages are as follows:

Contract Price	Adding Bidding Value
Less than 100,000	10% of the lowest bid or a maximum of \$9,000
At least \$100,000 but less than \$250,000	8% of the lowest bid or a maximum of \$20,000
At least \$250,000 but less than \$500,000	6% of the lowest bid or a maximum of \$30,000
At least \$500,000 but less than \$1 million	5% of the lowest bid or a maximum of \$45,000
At least \$1 million but less than \$5 million	3% of the lowest bid or a maximum of \$150,000
At least \$5 million but less than \$10 million	2% of the lowest bid or a maximum of \$200,000
\$10 million or more	1% of the lowest bid, with no dollar limit

2.5.16. Tribal Employment Rights Office (TERO)

All construction activities, environmental and habitat restoration, and mitigation activities on CTUIR lands are required to follow the TERO code. The TERO code can be found at <https://ctuir.org/departments/office-of-legal-counsel/codes-statutes-laws/tero-code/>.

Prior to commencing work –

- TERO Tax must be paid in full
- Prime/General Contractor and all subcontractors must have compliance agreements signed by TERO
- The TERO Compliance Agreement (Section 6.02 of TERO Code) will need to be negotiated for this project prior to the start of operation. TERO compliance agreements shall include: Hiring Goals, Wage Rates, Reporting Requirements, Compliance Tax Rate, Business Directory, Indian sub-contracting hiring goals, and on-the-job training for American Indians

We recommend contacting TERO prior to submitting a proposal for assistance with the requirements of the compliance agreement as they relate to this project. TERO can be reached at: ph. 541-429-7180 or terostaff@ctuir.org.

PART III – Proposal Requirements

For the purpose of this RFP, each interested Contractor will submit a proposal package to the Confederated Tribes of the Umatilla Indian Reservation (CTUIR) Department of Fisheries that includes the following sections and tabbed as follows:

- I. Cover letter
- II. Firm summary
- III. Organizational structure
- IV. Firm qualifications and experience
- V. Proposed approach to implement scope of work
- VI. Project Schedule and itemized cost
- VII. References

1. COVER LETTER

A cover letter must express the Contractor’s interest in the project and commitment to the obligations expressed in the RFP. This letter should include the original signature of an authorized representative of the Contractor and indicate that the Contractor accepts all of the terms and conditions contained in the RFP.

2. FIRM SUMMARY

The Contractor will provide general information regarding their firm. This should include information about the company size, location, contracting experience within the region, areas of expertise and types of services, staff longevity, staff capabilities and training, and experience with natural resource restoration work and associated construction.

3. ORGANIZATION STRUCTURE

Identify the individuals responsible for managing the project, conducting specific project tasks, and their experience conducting those tasks for your firm. The Contractor should also include an organizational chart showing lines of communication and decision-making hierarchy as well as any sub-Contractors. If a team of individuals from multiple contracting firms are assembled, adequately describe the role of each team member.

4. FIRM QUALIFICATIONS AND EXPERIENCE

The proposal will list the Contractor’s and employee qualifications and experience in relationship to completing projects of similar nature. Contractor must demonstrate experience replacing highway road and bridge/culvert crossings, river channel and habitat projects, project management, environmental protection measures; field surveying for project layout and construction verification; water management and erosion control.

Contractor shall provide description and references for three completed stream channel projects in the last five years.

Contractor shall provide description and references for three completed culvert replacement projects in the last five years.

5. PROPOSED APPROACH OF SCOPE OF WORK

Describe the approach the Contractor proposes in order to complete construction of the project as defined in the design drawings and specifications to fully articulate the Contractors understanding of the scope and complexities of the project. The Contractor may deviate from the project sequencing shown in the plans if their proposal meets all requirements and is acceptable to the Contracting Agency. This section should provide the Contractors planned construction approach, including schedule, staging and sequencing, and planned water management and channel diversion and activation techniques. The proposal needs to fully articulate the Contractors understanding of the project relative to the complexities of installing stream channel crossings on highways, road closure procedures and installation of log and stream channel materials, as well as compliance with environmental compliance regulations and Best Management Practices (BMP's). The Contractor should further describe the management approach that will be used when addressing key issues of the project, including but not limited to: avoiding conflicts, facilitating reviews, budget control, scheduling, change order management, and project closeout and any discrepancies, lack of clarity, or other questions arising from evaluation of the design plans and specifications.

6. PROJECT SCHEDULE AND ITEMIZED COST

Provide a detailed project construction schedule describing tasks to be completed, project milestones, time necessary to complete each task and the overall project. Provide evidence that adequate management effort, supportive staff, and resources will be committed to the timely completion of the project. Provide price quotes according to the Bid Sheet. The total potential price of all items combined and the prices for individual work items will be considered as part of the evaluation factors. **The Contracting Agency welcomes cost-effective alternatives to expedite the proposed implementation schedule.** These alternatives must be provided as an optional line item in addition to the original cost proposal. If approved by CTUIR, the project design and specifications will be revised through design change and/or field change notices as applicable.

7. REFERENCES

References are required from at least three (3) projects similar to the proposed project. Include project name, contact name, address, and telephone number, a description of the project, project completion date, and the relationship of the contact person to the project referenced.

PART IV – Selection Criteria

Proposal selection will be completed through a quality-based selection process (QBS) by a review team. The CTUIR will issue a contract agreement to the responsible Contractor whose proposal is deemed to be most advantageous and of best value towards meeting the project objectives. The criteria to be evaluated and weighted are: 1) Adequacy of Technical Proposal (24%), 2) Contractor Qualifications and Experience (25%) 3) Aggregate Bid Price (46%), and 4) Indian Preference (5%).

- I. **Adequacy of Technical Proposal:** 40 points
 - a. Proposal content and applicability of the approach for addressing and completing the project design and design specifications
 - i. State or other highway crossing installation to ODOT specifications (10)
 - ii. River or stream habitat construction (10)
 - b. Demonstrated experience minimizing road closures on local, state or federal highways, and other road closure procedures (10)
 - c. GPS controlled construction equipment specified in bid proposal (10)

- II. **Contractor Qualifications and Experience:** 40 points
 - a. Qualifications of Contractor (prior experience of projects similar to the proposed project, project references and technical experience).
 - i. **Minimum qualifications:** contractor **must** have successfully completed 3 stream crossings in the last 3 years (10);
 - ii. 3 river restoration projects focusing on installing instream log structures and stream simulation (roughened riffle, rock ramp, etc) (10).
 - b. Project management experience in planning, implementing and managing local highway projects (Oregon DOT specifications) and stream restoration projects of this magnitude (10).
 - c. Company resources available (organization of company, equipment and staffing, and abilities to meet budget and timelines) (10).

- III. **Aggregate Bid Price:** 75 points
 - a. The total potential price of all items combined and the prices for individual items will be considered as part of the evaluation factors. Cost is further evaluated through a cost/benefit analysis based on proposed work and technical expertise (75).

- VI. **Indian Preference:** 8 points
Must meet these factors in order to secure Indian Preference status;
 1. Membership in a Federally recognized Tribe;
 2. Indian Ownership of 51% or more;
 3. Indian Control;
 4. Indian Management;
 5. Financing obtained by Indian person; and,
 6. Equipment obtained by Indian person.

The CTUIR reserves the right to contract all or portions of the work to individual Contractors. Upon completion of the review and ranking process, the CTUIR will negotiate with the responsible Contractor for the contract scope and price. The negotiated contract will be based on fair and reasonable compensation for the services required.

PART V – Attachments

5.1 Attached Documents

The following items are attached to the RFP:

Attachment A: Project Site Vicinity Map

Attachment B: Electronic Access to Digital Design Drawings and Basis of Design Report.

Attachment A: Project Site and Vicinity Map location shown by yellow pin.



Attachment B

Electronic Access to Coonskin Creek Fish Passage Project Information: Design Drawings, Reports, Specifications, etc.

Design drawings, Specifications, Bid Sheet, and supporting documentation for the project can be accessed on the link below.

Basis of Design Report

<https://paluut.ctuir.org/services/uploads/P/2230/CoonskinCreekFinalBDR.pdf>

Final Drawings (reduced size)

<https://paluut.ctuir.org/services/uploads/P/2230/CoonskinCreekFinalDrawings.pdf>

Final Specifications and Bid Sheet

<https://paluut.ctuir.org/services/uploads/P/2230/CoonskinCreekSpecsFinal For Bid.pdf>