

**CONFEDERATED TRIBES OF THE UMATILLA INDIAN RESERVATION**  
*Tribal Planning Office*

**AMENDMENT / ZONE CHANGE APPLICATION  
SUPPLEMENTAL SHEET**

DEAR APPLICANT:

Please fill out this APPLICATION completely and as accurately as possible. If a block does not apply, write "N/A" in the space provided. An incomplete application cannot be processed.

- 1) Please fill out your full name, current address and phone number.
- 2) Please fill out the full name, current address and phone number of the legal property owner (s) of the site your are requesting a permit for. If you are the sole property owner, simply write "same" on the first line.
- 3) This is the location of the site as described by section, township and range. If you are not familiar with this method or you do not have access to this information, we can assist in determining the location upon request.
- 4) Indicate whether the property is fee land (tax lot) or trust land (allotment) and the parcel number. Also specify the parcel acreage.
- 5) Indicate the right of way or easement road that allows legal access to the property (e.g., county, road, street, or access road).
- 6) Indicate the current use or uses of the subject property.
- 7) Indicate the specific for which you are requesting this Amendment/Zone Change proposal.
- 8) Explain in details on a separate sheet how the proposed use conforms to the decision criteria (see attached page).
- 9) Read the statement carefully. Sign and date the application only after the application has been completely filled out.

**NOTE:** If the information presented is unclear or questionable, you may be required to provide further information such as lease agreements, evidence of legal access, legal ownership, etc.

\*\*\*\*\*  
**IF YOU HAVE ANY QUESTIONS CONCERNING THE APPLICATION PROCESS  
OR CODE REQUIREMENTS, FEEL FREE TO EITHER STOP BY THE PLANNING  
OFFICE OR CONTACT THE OFFICE AT 429-7523**  
\*\*\*\*\*

File #: \_\_\_\_\_

**CONFEDERATED TRIBES OF THE UMATILLA INDIAN RESERVATION**

Tribal Planning Office

46411 Timine Way, Pendleton, Oregon, 97801

**AMENDMENT / ZONE CHANGE APPLICATION**

Fee: \$150.00

Please Print

Amendment To: Land Development Code -- Section Number \_\_\_\_\_

Zone Change: Present Zone \_\_\_\_\_ Proposed \_\_\_\_\_

Applicant's Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Lot Owner's Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Property Description (If Applicable):

\_\_\_\_\_ Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_

Tax Lot ( ) Allotment ( ): \_\_\_\_\_ Present Zone: \_\_\_\_\_ Total Acreage: \_\_\_\_\_

Legal Access: \_\_\_\_\_

Present Use of Property (Description, including any existing structures and the current use): \_\_\_\_\_

Proposed Amendment/Zone Change: (Explain in detail)

- A response shall be submitted with this application explaining how this request relates to the applicable decision criteria (see Attached).

I understand that any false statements made on this application may cause subsequent approval by the Natural Resources Commission to be null and void. I hereby certify that I understand that by signing this permit application, I am giving the CTUIR Tribal Planning Office the authorization to conduct any site inspections necessary in reviewing this application.

**INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED!**

Date: \_\_\_\_\_ Applicant: \_\_\_\_\_

Agent: \_\_\_\_\_

I am the (Circle One): Owner/owner's authorized representative (If authorized representative, attach letter signed by owner)

File #: \_\_\_\_\_

**TRIBAL PLANNING OFFICE USE ONLY**

Date Filed \_\_\_\_\_ Reviewed By: \_\_\_\_\_  
Fee Paid: \_\_\_\_\_ Hearing Date: \_\_\_\_\_

NOTES: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**ATTACHMENT: AMENDMENT/ZONE CHANGE DECISION CRITERIA.**

The Land Development Code and zoning may be amended by changing the boundaries of zones or by changing any other provisions thereof, whenever the public necessity and convenience and the general welfare requires such an amendment. Such a change may be proposed by the Natural Resources Commission on its own motion, or by motion of the Board of Trustees. Any proposed quasi-judicial amendment or change shall first be submitted to the Natural Resources Commission and the Commission shall, within forty (40) days after a hearing, recommend to the Board of Trustees' approval, disapproval, or modification of the proposed amendment.

Standards for Zone Change 1

The burden of proof is upon the one seeking change. The degree of that burden increases proportionately with the degree of impact of the change which is sought. The applicant shall in all cases establish:

- (1) Conformance with the Comprehensive Plan.
- (2) Conformance with all applicable statutes.
- (3) That there is a public need for a change of the kind in questions.
- (4) That need will be best served by changing the classification of the particular piece of property in questions as compared with other available property.
- (5) That there is proof of a change of circumstance or a mistake in the original zoning.

File #: \_\_\_\_\_