

**CONFEDERATED TRIBES OF THE UMATILLA INDIAN
RESERVATION**

**Request for Proposal
“RFQ 05-01-2021 Well Decommissioning and
Abandonment”
For FEMA Hazardous Material Mitigation Grant**

Issued: 5/3/2021

Bid walk: 5/6/2021 8am

Proposals Due: 5/12/2021 at 4pm

For further information contact:

Kaliska Day, Wenaha Group, Inc.
kaliskad@wenahagroup.com

CONFEDERATED TRIBES OF THE UMATILLA INDIAN RESERVATION

INTRODUCTION AND BACKGROUND

The Confederated Tribes of the Umatilla Indian Reservation (CTUIR) is currently accepting proposals for its Federal Emergency Management Agency (FEMA) Hazard Mitigation Grant Program (HMGP) acquisition/demolition projects. The CTUIR has received preliminary funding approval from FEMA (as sub-applicant through Oregon Emergency Management (OEM)) to develop full applications for the acquisition of properties and demolition of structures damaged in a flood event.

To develop the full application for funding, the CTUIR must complete appraisals, surveys, and property evaluations for the acquisition of approximately 16 tax lots with 8 homesites (8 landowners with some having multiple tax lots) and obtain cost estimates for property surveys, the demolition of all structures and unnatural debris, septic tank/system decommissioning and the abandonment of approximately 12 wells. Following completion and FEMA approval of the full HMGP applications and CTUIR's acquisition of these properties, demolition is to occur.

The purpose of this Request for Proposal (RFP) is to solicit proposals from various candidate organizations; conduct a fair and extensive evaluation based on criteria listed herein and select the candidate who best represents the direction the CTUIR wishes to go.

PRE-BID MEETING:

Date: May 6th, 2021

Time: 8am

Location: Governance Center 46411 Timine Way Pendleton , OR 97801 (East Parking Lot)

TIMELINE:

The following schedule is estimated due to assumed timelines for FEMA review and CTUIR property acquisition. Timeline can shift dependent on review and approval of grant application.

Bid Walk: 5/6/2021 8am – 12pm

Proposals Due: 5/12/2021 4pm

Grant submission: 5/28/2021

GRANT APPROVAL: 6/28/2021*

PROPERTY ACQUISITION: 6/29 – 7/30/2021*

CONSTRUCTION START: 8/3/2021*

***ESTIMATED DATES**

LABOR RATES: THIS IS NOT A DAVIS-BACON WAGE PROJECT. TERO WAGES WILL ONLY APPLY TO THOSE PROJECT GREATER THAN \$25,000.

PERMIT FEES: FEES WILL BE WAIVED FOR WELLS AND STREAM ZONE ALTERATIONS

SCOPE OF SERVICES

The Contractor shall provide all appropriate decommissioning and abandonment of property wells

including all labor, material, equipment, fees, permits and project management.

Contractor will be responsible for adherence to all applicable state regulations and certifications. Including all appropriate paperwork and documentation.

Contractor shall properly project manage the work and ensure a single point of contact is provided for coordination, scheduling, and authorization to make decisions and give direction on the company's behalf.

Contractor shall provide all necessary safety measures for their scope of work and all labor, material, and equipment necessary for this scope task.

Contractor must provide all appropriate documentation and close out information as needed and required. Copies shall be provided to Wenaha Group for historical record.

Contractor shall follow all "CTUIR ADMINISTRATIVE RULES AND STANDARDS TO THE WATER CODE" as provided in this RFP package.

Contractor shall adhere to all PBS Engineering SOW and Specifications as provided in this RFP package.

PROPOSAL CONTENT

Note that this is a Proposal Request, however CTUIR requests the following information for review and reference. All respondents shall provide brief responses to the following information with their quote submission.

1. **Company profile:** Profile of firm including history, number of years in business, geography regions, types of clients and typical projects.
2. **Scope of Work:** Narrative addressing all Scope of Work elements required in this RFP. Including assumptions and exclusions.
3. **Staffing and Schedule:** Confirm ability to staff project and identify individuals who will be executing the work. Confirm ability to make schedule listed in RFP.
4. **Certifications:** List of respondent firm's professional accreditations.
5. **Fee:** Include rates for applicable home office and project management functions as well as travel, mileage and per diem, if required.
6. **Breakout:** A price MUST be provided for EACH property.

SUBMITTAL

An electronic (in PDF file format) copy of the responses must be sent to: **Kaliska Day, Project Manager** kaliskad@wenahagroup.com

Questions or comments please send via email only to kaliskad@wenahagroup.com ; no phone calls please. Any required addenda will be issued via email.

EXHIBITS PAGES

1. Pre-Bid Meeting Location
2. CTUIR Water Code and ADMINISTRATIVE RULES AND STANDARDS TO THE WATER CODE
PBS Engineering Specifications
<https://www.dropbox.com/sh/ar8j09afoolewv4/AAA8iYFANJ2TODTpewcPaLoWa?dl=0>
3. PBS Environmental Inventory Report
<https://www.dropbox.com/sh/ar8j09afoolewv4/AAA8iYFANJ2TODTpewcPaLoWa?dl=0>
4. SAMPLE AIA Contract