



Confederated Tribes of the Umatilla Indian Reservation
 ATTENTION: Office of Human Resources - Staffing & Recruiting
 46411 Timine Way • Pendleton, OR 97801
 Phone: (541) 429-7180 - Email: HumanResources@ctuir.org

APPLICATION FOR EMPLOYMENT

P E R S O N A L	Last Name	First Name	Middle Initial	Date
	Street Address			Cell Phone Number
	City, State, Zip			Home Phone Number
	Position Applying For:			E-mail Address
	Have you ever applied for employment with us? If yes, Month and Year? Location:		Yes No	Pay Expected:
	Apart from absence for religious observance, are you available for full-time work? If not, what hours can you work:		Yes No	Will you work overtime if asked? Yes No
	Are you legally eligible for employment in the United States? Yes No			When will you be available to begin work?
	Other Relevant Skills, Certifications, or Training (languages, machine operation, etc.)			

EDUCATION

School	Name & Location of School	Major/Minor/Program	Graduate?	Degree Awarded
Graduate School			Yes No	
University and/or Community College			Yes No	
Trade or Vocational			Yes No	
High School			Yes No	

MEMBERSHIP IN PROFESSIONAL OR CIVIC ORGANIZATIONS

Exclude those which may disclose your race, ethnicity, religion, or national origin

EMPLOYMENT HISTORY

Please give accurate and complete full-time and part-time employment record.
Start with your present or most recent employer

1	Company Name	Company Phone:
	Company Address	Employed (Month/Year): From: _____ To: _____
	Name of Supervisor and Supervisor Email	Pay: _____ Monthly _____ Annual
	Job Title and Job Duties	Reason for Leaving:

2	Company Name	Company Phone:
	Company Address	Employed (Month/Year): From: _____ To: _____
	Name of Supervisor and Supervisor Email	Pay: _____ Monthly _____ Annual
	Job Title and Job Duties	Reason for Leaving:

3	Company Name	Company Phone:
	Company Address	Employed (Month/Year): From: _____ To: _____
	Name of Supervisor and Supervisor Email	Pay: _____ Monthly _____ Annual
	Job Title and Job Duties	Reason for Leaving:

4	Company Name	Company Phone:
	Company Address	Employed (Month/Year): From: _____ To: _____
	Name of Supervisor and Supervisor Email	Pay: _____ Monthly _____ Annual
	Job Title and Job Duties	Reason for Leaving:

REFERENCES	DO NOT CONTACT
	Employer Number(s): Reason(s):

We may contact the employers listed above unless you indicate those you do not want us to contact.

MILITARY	Did you serve in the U.S. Armed Forces? Yes No If Yes, attach copy of DD214
	Relevant training to the position for which you are applying:

The Confederated Tribes of the Umatilla Indian Reservation reserves the right to make selection based on CTUIR Tribal Preference and Indian Preference.

Tribal Affiliation:

Enrollment Number:

ATTACH COPY OF ENROLLMENT VERIFICATION - Tribal ID, Certificate of Indian Blood, etc.

It shall be the policy of the Tribe that no employee or job applicant shall be discriminated against in pursuit of employment or career growth due to race, ethnicity, religion, gender, sexual orientation, age or national origin.

Do you have a valid driver's license? Yes No

State:

License Number:

Expiration Date:

Do you currently work at another Tribal enterprise (CTUIR, Cayuse Technologies, WRC, YTHC)?

Yes No

Please include the following for a complete application packet:

- Supplemental Form - completely filled & signed (Page 4)
- Cover Letter (signed)
- Resume
- Copy of High School Diploma/GED
- Copy of Official College Transcripts

If Applicable:

- Copy of Tribal ID/CIB
- Veteran's Form - DD214

Signature

The information provided in this Application for Employment is true, correct, and complete. If employed, any misstatement or omission of fact on this application may result in my dismissal.

I understand that acceptance of an offer of employment does not create a contractual obligation upon the employer to continue to employ me in the future.

If you decide to engage an investigative consumer reporting agency to report on my credit and personal history, I authorize you to do so. If a report is obtained you must provide, at my request, the name of the agency so I may obtain from them the nature and substance of the information contained in the report.

Signature

Date

Complete Application Packets can be turned into HR Reception at our physical address or emailed to HumanResources@ctuir.org

