



Attachment A: Bid Sheet and Cost Proposal

Project Title: Nixyáawii, Awkú Čáwpam Ákaatta!: “Nixyáawii, Don’t Throw It Away!”

Interested contractors must complete the cost proposal below and submit it with their proposal. The cost proposal must cover the entire performance period, from beginning work in late July 2024 to the project end date of May 31, 2026.

Interested contractors should list hourly rates for contractor’s staff members below:

Contractor Staff Position	Hourly Rate	Estimated Total Hours on Project	Total
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Cost Proposal

Work Item	Description	Units or Estimated Hours	Cost
Work Item 1: Develop a Nixyáawii Food Waste Assessment (FWA) Report	Draft survey tools, collect survey responses, draft promotional materials, draft and revise FWA, present FWA to community		
Work Item 2: Build community capacity to implement food waste reduction strategies at CTUIR facilities and family residences.	Identify and confirm host sites, regular communication with host sites, host trainings and events, develop education resources, draft newspaper articles, draft knowledge gained assessments		
Work Item 3: Implement Biogas Digester demonstration project to collect and utilize food waste to create direct use cooking fuel.	Provide equipment recommendations, coordinate siting and installation, troubleshoot issues, collect feedback, provide assessment of equipment at end of project		

Work Item 4: Food Waste Collection and Input to Biogas Digester.	Develop collection protocols and schedule, collect food waste and input to digester, advise staff on equipment needs, collect data on inputs, collect data on distance biked, monitor digester for needs and problems		
Work Item 5: Manage Biogas and Leachate Collection and Utilization.	Remove liquid and gaseous products, record outputs, manage storage, coordinate testing for contaminants, manage distribution, record interest in receiving outputs		
Work Item 6: Communicate effectively with CTUIR staff to fulfill grant reporting requirements and participate in project evaluation.	Communicate regularly with CTUIR staff, coordinate meetings, provide written progress updates with all data collected each month, develop project evaluation criteria, participate in project evaluation		
TOTAL	--	--	

Bidder's Qualifications for the project must be attached to the Bid Sheet

CONTRACTOR'S FULL LEGAL NAME:	
AUTHORIZED SIGNATURE:	
PRINTED NAME AND TITLE OF PERSON SIGNING:	
DATE:	
COMPANY ADDRESS:	
COMPANY PHONE NUMBER:	
COMPANY EMAIL ADDRESS:	
BID PRICES VALID FOR DAYS:	