



**Request for Proposals for
Small Businesses Office Space Lease
Department of Economic and
Community Development (DECD)**

The Umatilla Tribes' Department of Economic and Community Development (DECD) has an office space opening in the Perennial Building on Coyote Business Park North, in the same office building as Subway and the Nixyáawii Community Financial Services (NCFS).

Short Form Request for Proposal (RFP)

RFP: Interest in a small business office space.	Proposal Due by: September 18 th , 2025	Nixyáawii Community Financial Services (NCFS)
<p>Space Description:</p> <p>DECD is seeking qualified applicants to propose a small business for location in the Perennial Building, situated between the Subway restaurant and Nixyáawii Community Financial Services. The office space is approximately 1,100 square feet. The space has previously served as a yoga center, retail space, and leather workshop. With the new T̓x̓táyma Food Truck Park being completed immediately to the south of the building, it is expected that foot and car traffic may increase substantially.</p> <p>It has security features of cameras and doors along with frequent security checks by way of Tribal Police and Wildhorse Security. The space has Tribal water and sewer along with recently installed broadband fiber. The flooring is a laminate hard wood covering.</p>		



NCFS
NIXYÁAWII COMMUNITY
FINANCIAL SERVICES

Requested Proposal Questions:

- Proposed purpose of the office space – summary description or business plan acceptable.
- Are you an existing small business?
- Is your business owned by a Tribal member or Native American?
- If not, are you a spouse or immediate family member of a Tribal member?
- Are you a current small business client of NCFS?
- If you are in a start-up mode, are you interested in small business services from providers such as NCFS?

Submission Requirements:

- Cover letter providing your responses to the above questions.
- Short description of what your current or proposed business is for this space.
- Lease rate is \$500 per month.

Contact: Dave Tovey,
Executive Director, NCFS

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