

**Confederated Tribes of the
Umatilla Indian Reservation**

Housing Department



46411 Timine Way
Pendleton, OR 97801

Phone 541-429-7920 Fax: 541-429-7920

**REQUEST FOR QUOTES
(RFQ)**

Confederated Tribes of the Umatilla Indian Reservation (CTUIR) – Housing Department
Seeking QUOTES for installation of heat pump mini-split project in Residential Rental Units
(7) Seven units

1002 Tamarack Loop	1007 Tamarack Loop	1012 Tamarack Loop
1004 Tamarack Loop	1008 Tamarack Loop	1014 Tamarack Loop
971 Cedar Street		

Project Summary: ODOE Rebate project- following project objectives, Installation of heat pump mini-split system at each unit listed, size depending on square footage.

Administrative Contact: Penny Bott (pennybott@ctuir.org) 541-429-7921

Technical Contact: Tanner Michael (tannermichael@ctuir.org) 541-429-7922

Program Information: <https://www.oregon.gov/energy/Incentives/Pages/ORHHPP.aspx>

Bids will be received at the following address:

CTUIR – Housing Department
Attn: Tanner Michael, Maintenance Manager
51 Umatilla Loop
Pendleton, OR 97801

Until **1:30 p.m.**, prevailing local time **February 14th, 2025**. Quotes will not be accepted if they are turned in later than the deadline specified above.

Critical Dates:

Work Site Tour: **January 30th, 2025 @ 1:15 PM**

Question Submission Deadline: **February 7th, 2025 @ 12:00 PM**

Bid Submission Deadline: **February 14th, 2025 @ 1:30 PM**

Project Initiation (estimate): **March 1st, 2025**

Project Completion: **May 30th, 2025**

Walk-through of the work site for contractors is scheduled for **January 30th, 2025 @ 1:15 pm**, contractors should meet at the Housing Department Office located at 51 Umatilla Loop, Pendleton (Mission), Oregon.

Contractors, please note that CTUIR must know 1) your State of Oregon's contractor's license number; 2) your contractor's license class; 3) the scope and amount of your insurance and return it with your bid

By submission of an RFQ, the contractor agrees, if his/her quote is accepted, to enter into a contract with the Confederated Tribes of the Umatilla Reservation (CTUIR) Housing Department and to deliver all product as specified in his/her quote for the proposed costs and within completion date.

The contractor shall, without additional expense to the CTUIR, be responsible for complying with any Federal or Tribal laws, codes and regulations applicable to the performance of the work.

Contractors should be advised that, prior to award of any contract, the CTUIR Purchasing Department reserves the right to conduct a pre-award survey for the purpose of determining the contractor's responsibility and capacity to perform the contract. This survey may include review of prior subcontracting agreements, financial capacity, and quality of work performed on other contracts.

RFQ must be signed and dated: if a joint venture is submitting the RFQ, each joint venture must sign the RFQ.

Sincerely,
Penny Bott, Procurement
CTUIR Housing Department