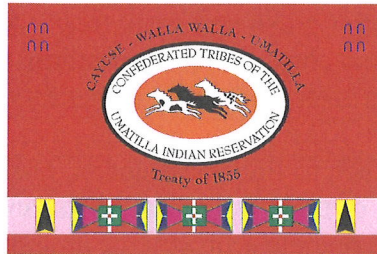


**CONFEDERATED TRIBES OF THE UMATILLA INDIAN RESERVATION
46411 TIMÍNE WAY, PENDLETON, OR 97801
(541) 276-3570 FAX (541) 276-9060**



POSITION DESCRIPTION

POSITION TITLE: Forestry Technician-Fuels Crew (2 positions)

SALARY: Pay Range: 5-6
\$22.00-28.00 hourly DOE/DOQ

DEPARTMENT: Bureau of Indian Affairs, Fire Management Program

LOCATION: Position located at Umatilla Agency Fire Compound, Mission, OR

EMPLOYMENT STATUS: Full time with benefits package. (Employee is only guaranteed nine (9) months of employment per year.)
Background check required
Safety Sensitive (subject to random drug testing)
Nonexempt
(*This is a grant funded position and is contingent upon grant funding.*)

SUPERVISED BY: Jeff Casey, Fire Management Officer

OPENING DATE: January 24, 2024

CLOSING DATE: Open until filled; review of complete applications on February 12, 2024

CTUIR MISSION STATEMENT

Exercise the Tribe's sovereign authority to achieve the maximum protection of resources identified in the Treaty of 1855, to protect newly acquired lands wherein the Tribe has a vested interest, to protect the lands of all the citizens and residents of the Umatilla Indian Reservation. This position will protect human life, water, land, air, and wildlife by exercising professional skills and abilities in the protection of the resources of the Confederated Tribes of the Umatilla Indian Reservation.

GENERAL STATEMENT OF DUTIES

- 1) Serves as a skilled member of the combined BIA/CTUIR Fuels Crew conducting hazard fuels reduction and prescribed burn projects.
- 2) Perform wildland fire suppression and control functions as a firefighter on an engine or hand crew.

EXAMPLES OF ESSENTIAL JOB DUTIES & RESPONSIBILITIES

- 1) As a skilled wildland firefighter on the Umatilla Fuels Crew, will utilize a variety of specialized tools, equipment, and techniques to reduce hazardous fuels. Use Chainsaw, Pole Saw, Brush Saw, and hand tools to cut-and-pile or lop-and-scatter brush and small trees. Assists with prescribed burn implementation with monitoring, line construction, controlling the fire, and/or collecting data on fire weather and fire behavior. May perform work such as fuel inventory and preparing associated reports.
- 2) Performs basic fire-line activities such as line construction, hose layout, operations of pumps and accessories, lopping and scattering of fuels using hand tools, and holding, patrolling, monitoring, and mop-up operations. May drive and operate a fire engine or apparatus.
- 3) Participates in fire and safety training in the techniques, practices, and methods of fuels management and fire suppression; and in the safe, efficient operation and use of tools, equipment and vehicles used in fire line activities. Participates in module proficiency checks and drills. Participates in safety sessions and After-Action-Reviews.
- 4) Cleans, maintains, reconditions, and stores fuels management and fire suppression tools and equipment. Performs preventative maintenance inspections and services, and makes minor repairs to engines, pumps, and chainsaws. May perform project work such as road and trail maintenance, habitat manipulation, and miscellaneous equipment and facilities maintenance.
- 5) Will support the work of higher-level personnel with forestry and rangeland monitoring, the marketing of forest and range resources, and the scientific management, protection, and development of forestry and range resources.

SUPERVISORY AUTHORITY: None

SIGNATORY AUTHORITY: None

ACCESS TO SENSITIVE AREAS: None

This job description in no way states or implies that these are the only duties to be performed by this employee. He or she will be required to follow any other instructions and to perform any other duties requested by his or her supervisor.

REQUIRED MINIMUM QUALIFICATIONS: (It is the responsibility of the applicant to demonstrate in writing he/she does meet the following minimum qualifications.)

PRIOR WILDLAND FIREFIGHTING EXPERIENCE ON THE FIRELINE IS A MANDATORY REQUIREMENT

1. National Wildfire Coordinating Group (NWCG) qualified as a Firefighter Type 2 (FFT2) – OR – willing to attend and complete Basic Wildland Firefighter training.
2. Must pass the pre-employment urinalysis as presented in the CTUIR Personnel Policies Manual. Position is subject to random drug testing as it is a safety sensitive position.
3. Incumbent is subject to medical examination and must pass the work capacity test for arduous positions. Must meet the BIA First Aid Program Medical Health Standards for wildland firefighters or meet Federal mitigation standards.

4. Ability to communicate with BIA Fire Management and Tribal Natural Resource management effectively and constructively, both orally and in writing.
5. A valid driver's license is preferred but not required for this position, preference will be given to candidates who have a valid driver's license and can meet Tribal Insurance Requirements.
6. Willingness to learn CTUIR reservation boundaries or familiarity of service area.

Work Environment:

Working conditions include working in a crew (team) environment, outside in varying weather conditions. May be required to work in an environment where there are fumes, smoke, noise, chemicals, dirt, and dust. May be on duty 16 hours or more a day, including travel time from the base to work site and back. May involve extended time away from home and depending on the fire location, you may work 21 days straight before a day off. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions of this position.

PHYSICAL DEMANDS:

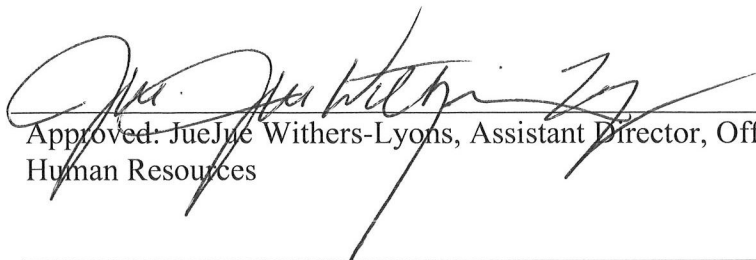
- 1) Possess ability to perform hard manual labor on steep terrain, using chain saws and hand tools and to lift and carry 50 pounds or more. You may be required to walk ten miles or more per day. Ability to pass the Work Capacity Test (3-mile hike with 45-pound pack in 45 minutes or less) within one week on initial employment, and annually thereafter.
- 2) Walking/Climbing – Surfaces can be any of the following: forest turf and duff, rocks, gravel, or pavement. The terrain may be flat to steep.
- 3) Carry – 10-50 pounds continuously, 50-100 pounds occasionally. Wear personal backpack while working.
- 4) Pushing/Pulling – 20-30 pounds of force, pushing hand tools into dirt and pulling away topsoil several inches below surface and pulling to scrape to mineral soil continuously.
- 5) Bending/Twisting - From waist and knees to assume position when digging fire line.
- 6) Lifting/Reaching/Handling/Grasping when digging fire line or utilizing other equipment.

Pursuant to Tribal Worker's Benefit Code, Section 4.02.A. "All workers shall disclose any pre-existing physical or mental disorder and/or disability that could potentially affect or impair the worker's ability to perform in a reasonable and safe manner the activities involved in the position in which they work. Disclosure shall be made in the employment application or interview before commencing employment or before commencing new job duties after job reclassification, reassignment, promotion, demotion, or other change in job duties. The content of such disclosure shall be made promptly by the covered worker after submitting a claim for benefits under this Code."

All CTUIR Tribal positions are competitive. All employment applications and supportive employment material will be evaluated based on the relevance of the applicant's qualifications and experience as it applies to this position. Applicants who demonstrate that they meet the minimum qualifications and experience most relevant to this position will be considered qualified to compete for this position and be eligible for an interview.

DRUG FREE WORKPLACE:

The Confederated Tribes of the Umatilla Indian Reservation has a "Drug Free Workplace Policy" and will conduct Pre-Employment Drug Testing. A pre-employment drug test is required before any employment offer is to be made. All tribal employees classified as safety sensitive are subject to random Alcohol and Drug testing pursuant to the Tribal Personnel Policies Manual.



Approved: JueJue Withers-Lyons, Assistant Director, Office of
Human Resources

1/24/24
Date

Employee Review and Acknowledgement

I have read the updated/current position description and understand the requirements of the position for which I meet. *(Original signature must be placed on file in the employee's personnel file when/if hired for this position.)*

Employee Signature

Date