

## CONFEDERATED TRIBES OF THE UMATILLA INDIAN RESERVATION



### 2025 SUMMER YOUTH PROGRAM POSITION DESCRIPTION

<b>POSITION TITLE:</b>	Wildhorse Resort & Casino Child Entertainment Center Attendant
<b>SALARY:</b>	\$12.55- \$15.00 per hour/ DOE
<b>DEPARTMENT:</b>	Child Entertainment Center (CEC) Family FunPlex
<b>LOCATION:</b>	Wildhorse Resort and Casino Mission, OR
<b>EMPLOYMENT STATUS:</b>	Summer 2025, Seasonal/Special Projects
<b>SUPERVISED BY:</b>	Child Entertainment Center Manager
<b>LENGTH OF EMPLOYMENT:</b>	July 1- August 15, 2025
<b>WORK SCHEDULE:</b>	Sunday – Saturday    8:00 AM- 4:00 PM 9:00 AM- 5:00 PM 10:00 AM- 6:00 PM

#### GENERAL STATEMENT OF DUTIES

Attendants are responsible for the safety and enjoyment of children as the Wildhorse Children's Entertainment Center (CEC). Duties include speaking with families, checking in children to the CEC, food and beverage service, and engaging children in games and activities.

#### WHAT TO EXPECT

As a CEC Attendant, you'll interact with children in a fun, energetic environment. You'll develop patience, leadership, and communication skills while helping children stay safe and entertained. Expect to work in a fast-paced space that's full of movement, sound, and creativity. This role is perfect for someone who enjoys working with kids and wants to build youth engagement experience.

Wildhorse Resort & Casino Child Entertainment Center Attendant  
2025 Summer Youth Employment Program

### **DUTIES & RESPONSIBILITIES**

- 1) Dress appropriately for different work experiences and activities, such as office work, fieldwork, and/or community events.
- 2) Attend to and interact with young children and youth in their pre-teens.
- 3) Report to work on time/prepared each day and follow a daily schedule.
- 4) Greet guests and provide fast and friendly customer service, which includes checking children in/out of the CEC.
- 5) Assist with planning and completing monthly CEC activities for children.
- 6) Organize supplies and materials, this includes stocking and storing items in appropriate places.
- 7) Prepare and provide food/drink orders to children.
- 8) Responsible for maintaining the cleanliness of CEC play areas and meal prep station(s).

### **BASIC SKILLS & INTERESTS**

- 1) Is interested in early childhood development and teaching, has experience in a daycare or preschool setting, and/or is familiar with basic babysitting skills.
- 2) Enjoys working with youth and is comfortable attending to and interacting with young children and youth in their pre-teen years.
- 3) Able to CEC supplies and recreational equipment, or the ability to learn
- 4) Is responsible and has self-management skills.
- 5) Is motivated to complete all tasks thoroughly and with attention to detail.
- 6) Ability to maintain a positive attitude in stressful situations.
- 7) Can be patient and understanding with young children and youth in their pre-teen years.
- 8) Has Interpersonal skills and is comfortable speaking to various people one-on-one or in groups.

### **PHYSICAL DEMANDS**

- 1) Ability to sit, stand, and walk for extended periods.
- 2) Ability to lift/carry up to 25 lbs.

### **EMPLOYER REQUIREMENTS & PREFERENCES**

- 1) Must be at least 16 years old.
- 2) Must be able to identify unsafe or inappropriate behavior and intervene by guiding children involved into new activities that are safe and appropriate.
- 3) Demonstrate strong emotional regulation skills, follow safety protocols, and consistently meet safety expectations.
- 4) Willing to attend and interact with children with games and activities.
- 5) Potentially work a flexible schedule, including evenings and weekends.
- 6) Willing to learn and apply new skills.
- 7) Actively participate in planning and carrying out daily program activities.
- 8) Must be able to work in a team-oriented setting, treat others with respect, and follow direction from senior staff.