

ADVERTISEMENT DISCLAIMER: This position description has been simplified to support youth applicants and may not fully reflect the responsibilities, expectations, or qualifications required of a regular full-time or part-time employee. The position may involve broader responsibilities, advanced skills, and different day-to-day duties in a formal employment setting.

CONFEDERATED TRIBES OF THE UMATILLA INDIAN RESERVATION



2025 SUMMER YOUTH PROGRAM POSITION DESCRIPTION

POSITION TITLE:	Wildhorse Resort & Casino Cineplex Cashier/Usher	
SALARY:	\$12.55- \$15.00 per hour/ DOE	
DEPARTMENT:	Family FunPlex	
PROGRAM:	Cineplex	
LOCATION:	Wildhorse Resort and Casino Mission, OR	
EMPLOYMENT STATUS:	Summer 2025, Seasonal/Special Projects	
SUPERVISED BY:	Cineplex Manager	
LENGTH OF EMPLOYMENT:	July 1- August 15, 2025	
WORK SCHEDULE:	Wednesday -Thursday	3:00 PM- 11:00 PM
	Friday-Sunday	12:00 PM- 8:00 PM

GENERAL STATEMENT OF DUTIES

Cineplex staff assist with sales, direct guests, collect tickets, and maintain clean theaters. They also provide food and beverage service, process payments, and make sure that Cineplex is presented as a safe and welcoming environment.

WHAT TO EXPECT

This position helps you build customer service and problem-solving skills in a movie theater setting. You'll help moviegoers find their seats, answer questions, and keep the theater safe and clean. You'll also handle food orders and ticket sales while ensuring guests have a fun and smooth experience. This job teaches you multitasking, communication, and the importance of teamwork in a fast-paced environment.

Wildhorse Resort & Casino Cineplex Cashier/Usher
2025 Summer Youth Employment Program

DUTIES & RESPONSIBILITIES

- 1) Dress appropriately for the work site.
- 2) Treat others with respect at all times.
- 3) Report to work on time/prepared each day, and follow a daily schedule.
- 4) Greet guests and provide fast and friendly customer service, which includes accepting ticket admissions, directing movie goers to correct theater.
- 5) Processing purchases, checking for correct pricing, itemizing them, totaling purchases, and accepting payment.
- 6) Assist with preparing and handling food/drink items for guests.
- 7) Answer guest questions and provide assistance, as needed.
- 8) Maintain a welcoming environment that is clean and safe.

BASIC SKILLS & INTERESTS

- 1) Interest in the entertainment, tourism, leisure, and hospitality industry.
- 2) Demonstrate effective communication skills.
- 3) Must follow safety protocols and meet expectations.
- 4) Customer service experience or ability to learn.
- 5) Can organize supplies and materials.
- 6) Ability to maintain a positive attitude in stressful situations.
- 7) Basic math and money handling. Skills.
- 8) Must be able to work in a team setting.

PHYSICAL DEMANDS

- 1) Ability to stand and walk for extended periods.
- 2) Ability to lift/carry up to 40 lbs.

EMPLOYER REQUIREMENTS & PREFERENCES

- 1) Must be at least 16 years old.
- 2) Must be willing and able to work a flexible schedule, including evenings and weekends.
- 3) Have interpersonal skills and be comfortable speaking to various people one-on-one or in groups.
- 4) Ability to learn how to work at a cash register, process payments, and complete accurate money transactions.
- 5) Must be able to work in a team setting.
- 6) Must present a professional appearance and a friendly attitude.
- 7) Comfortable preparing and handling food/drink items for guests.